The 2015-2016

GTC Rough Guide

Prepared for your reference by the GTC Graduate Common Room Committee
The College Coat of Arms

The GTC coat of arms marries elements of both Green and Templeton's former coats of arms, capturing the spirit of each of College's history and character.

The shield contains two primary symbols: the Rod of Aesculapius and the Nautilus Shell.

The Rod of Aesculapius was central to the Green College coat of arms. In Greek mythology, Aesculapius, the son of Apollo, was a medical practitioner. The serpent coiled around his staff symbolises the healing arts.

The Nautilus shell was chosen by Sir John Templeton, as symbolising evolution and renewal, and was adopted by Templeton College in 1984.

The new GTC coat of arms also features a crest containing a heraldic representation of the sun behind the astronomical symbol for Venus (♀), acknowledging the historic transit of Venus across the sun in 1761, the astronomical event that resulted in the creation of the Radcliffe Observatory.
# TABLE OF CONTENTS:

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal’s Welcome</td>
<td>3</td>
</tr>
<tr>
<td>GCPR President’s Welcome</td>
<td>4</td>
</tr>
<tr>
<td>Junior Deans’ Welcome</td>
<td>5</td>
</tr>
</tbody>
</table>

## Section I: Introduction To The College

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>What Is the GCPR &amp; GCPR Committee?</td>
<td>6</td>
</tr>
<tr>
<td>GCPR Committee Positions</td>
<td>7</td>
</tr>
<tr>
<td>Other Positions</td>
<td>8</td>
</tr>
<tr>
<td>Staying in the Loop</td>
<td>9</td>
</tr>
<tr>
<td>Key College Staff</td>
<td>10</td>
</tr>
<tr>
<td>Map of the Main Site</td>
<td>12</td>
</tr>
<tr>
<td>College facilities</td>
<td>13</td>
</tr>
<tr>
<td>College Meals</td>
<td>15</td>
</tr>
<tr>
<td>Finance and Battels</td>
<td>16</td>
</tr>
<tr>
<td>Computing</td>
<td>17</td>
</tr>
<tr>
<td>College accommodation</td>
<td>18</td>
</tr>
<tr>
<td>Other accommodation</td>
<td>20</td>
</tr>
<tr>
<td>Greening Green Templeton</td>
<td>20</td>
</tr>
<tr>
<td>Etiquette &amp; Complaints</td>
<td>22</td>
</tr>
</tbody>
</table>

## Section II: Welfare Resources

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welfare Contacts</td>
<td>24</td>
</tr>
<tr>
<td>Female Welfare</td>
<td>26</td>
</tr>
<tr>
<td>Male Welfare</td>
<td>26</td>
</tr>
<tr>
<td>Your College Advisor</td>
<td>27</td>
</tr>
<tr>
<td>Pastoral Advisor</td>
<td>27</td>
</tr>
<tr>
<td>Health Resources</td>
<td>28</td>
</tr>
<tr>
<td>Students with Disabilities, Long-Term Conditions, or Specific Learning Difficulties</td>
<td>31</td>
</tr>
<tr>
<td>Alternate Exam Arrangements &amp; Form</td>
<td>31</td>
</tr>
<tr>
<td>LGBTQetc Welfare</td>
<td>33</td>
</tr>
<tr>
<td>International Students</td>
<td>33</td>
</tr>
<tr>
<td>Student Parents</td>
<td>36</td>
</tr>
</tbody>
</table>

## Section III: Get Involved! College Life at GTC

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Societies and Forums</td>
<td>38</td>
</tr>
<tr>
<td>Sports</td>
<td>39</td>
</tr>
<tr>
<td>Academic Initiatives</td>
<td>40</td>
</tr>
<tr>
<td>Entertainment at College</td>
<td>41</td>
</tr>
<tr>
<td>Charities and Development</td>
<td>42</td>
</tr>
<tr>
<td>Osler House</td>
<td>43</td>
</tr>
</tbody>
</table>

## Section IV: FAQs / The Nuts & Bolts of Living In Oxford

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Student FAQs</td>
<td>44</td>
</tr>
<tr>
<td>Where Do I...?</td>
<td>48</td>
</tr>
<tr>
<td>Entertainment In and Around Oxford</td>
<td>49</td>
</tr>
<tr>
<td>Getting Around</td>
<td>50</td>
</tr>
<tr>
<td>Other Essentials</td>
<td>51</td>
</tr>
<tr>
<td>Ceremonies and Events</td>
<td>53</td>
</tr>
<tr>
<td>Glossary of Oxford Lingo</td>
<td>54</td>
</tr>
</tbody>
</table>
PRINCIPAL’S WELCOME:

A very warm welcome to Green Templeton College.

I’m looking forward to working with you and the continuing members of the College to ensure that it remains an exciting and productive place.

While we are formally Oxford’s newest College, founded in 2008, we draw on deep scholarly resources. These are brought together from our roots in Green College (especially in medicine, health and the social sciences) and Templeton College (in business and management). The result is an extraordinarily powerful community, of students, fellows and staff, dedicated to understanding the issues of managing human welfare in the modern world.

The College is also fortunate in its location and its resources. We occupy a beautiful site, with the iconic 18th Century Radcliffe Observatory at its heart. In a short time Green Templeton has become a place where people from all over the world wish to come together to discuss major questions of public policy, of professional practice and of community and cultural development.

In addition to its academic heartland, the College also has an enviable reputation for its social, cultural and sporting life. It will be up to all of us to maintain and develop this, and I know that you will each make your own distinctive contribution.

With best wishes for success in your studies and a very happy College career,

Professor Denise Lievesley
Principal

September 2015
Dear incoming students,

Welcome to Green Templeton College! We are a graduate only college made up of medics, business students, scientists and social scientists whose studies and research focuses primarily on issues of human welfare. We are also Oxford’s youngest college, and since 2008, our college has set a new standard for post-graduate education, thrown some of the best graduate ‘BOPs’ (college parties), and challenged more established colleges in the sporting arena. From staff to fellows, people at GTC are incredibly welcoming, passionate about their college, and boast an unparalleled sense of community – a community that you are now a part of!

My name is Catherine Gresty and I am your Graduate Common Room (GCR) President. As a member of the GCR, the GCR committee is here to help you get the most out of your college experience. We help organize social, cultural, and sporting opportunities for all students to enjoy. You will find events listed in the Term Card and advertised in the Grapevine – our weekly student e-newsletter. We also support student welfare and advocate for student interests at the college and university levels. We are your primary resource in getting settled at Oxford and GTC.

While we are all here to pursue our academics, Oxford has so much more to offer and I would encourage you to get involved. Whether you are on a nine-month taught course or a four-year research degree your time at Oxford will be over before you know it! So whether it’s participating in the overwhelming number of daily seminars, talks, and workshops, playing University level sport, volunteering in the local community, or contributing to college life, get involved! I guarantee you it will change the shape of your Oxford experience and you will leave here with more than just a degree but with lasting memories and lifelong friendships.

To make the most of your time at GTC, we suggest you:

• Read through the ‘Rough Guide’ and keep it as a resource
• Sign up to the Green Templeton College Facebook group
• Get involved during Freshers’ Fortnight at GTC
• Attend the University’s Fresher’s Fair where representatives from just about every club, sport, or society imaginable will be on hand to answer your questions
• Sign up early for formal dinners and lunches in college – we have one of the best chefs in Oxford!
• Check out your copy of the ‘Term Card,’ which details all of the events taking place at GTC
• Learn about all our free college facilities – squash and tennis courts, membership at Iffley Sports Centre, Wii, DVDs and more – and make use of them!
• Think about joining the GCR Committee to be at the heart of college life

We are all very excited to welcome a brand new group of students to GTC – it’s going to be an amazing academic year.

Catherine E. A. Gresty
DPhil Candidate – Biodiversity Institute, Department of Zoology
Green Templeton College GCR President
JUNIOR DEANS’ WELCOME:

Welcome to Green Templeton College! GTC is a very special place that offers a welcoming, friendly and vibrant graduate environment. In particular, the college prides itself in being a wonderfully diverse, egalitarian and open-minded community and a place where you are able to be yourself.

As Junior Deans at a graduate college our role is mainly oriented towards student welfare and community-building, and less disciplinary than at other colleges. We offer advice on issues of health and safety and act as a liaison between students, fellows and staff.

Oxford is a truly magical place and you will have an unforgettable time here meeting leading scholars and being part of a world class academic environment. However, academic study can be quite demanding and also life in general can cause stresses, and occasionally some students might experience difficulties. As Junior Deans we are your first point of contact if you are feeling distressed and are experiencing problems affecting your welfare, no matter how big or small. Issues can range from calling for directions when lost in Oxford (true story) to resolving tensions between housemates. However, we also deal with more serious problems, such as harassment and discrimination, and eating disorders and depression. We are here to listen and support you, and we can put you in touch with other internal and external support services, such as a professional counselor or self-help groups. This will all be done strictly in line with confidentiality requirements.

We have weekly drop-in sessions every Tuesday, 7.30-8.30 pm during term time (Weeks 0-9) in the Stables Gallery. A confidential area for discussion can be made available upon request. You can also reach us via e-mail at our shared email address (jd@gtc.ox.ac.uk) or if you prefer to contact us individually you can do so on aase.villadsen@gtc.ox.ac.uk or madeline.nightingale@gtc.ox.ac.uk. In an emergency you can also reach us 24/7 on the JD mobile: 07786 684 423.

We are keen to also hear any ideas and advice that you may have on how best to support the students at GTC. Please do let us know if you have any suggestions or if you would like to talk about any general welfare issues.

During your time at GTC we strongly encourage you to get involved in college life. There will be a wealth of interesting and exciting events and activities on offer that are good occasions to meet other college members. The friendships that you establish and the sense of belonging to the GTC community will be important to your wellbeing and welfare during your time here. In most cases you will also make friends for life. So do look after yourself and others and enjoy your time at GTC.

We very much look forward to meeting you!

Aase Villadsen & Madeline Nightingale

GTC Junior Deans

September 2015
SECTION I: INTRODUCTION TO THE COLLEGE

This first section provides an overview of major systems and facilities at Green Templeton College.

WHAT IS THE GCR AND GCR COMMITTEE?

GCR stands for ‘Graduate Common Room’ – the Oxford term often used to refer to the graduate student body of a college. Most Oxford colleges are separated into the ‘Senior Common Room’ (SCR) primarily for Fellows, ‘Middle Common Room’ (MCR) for graduates, and ‘Junior Common Room’ (JCR) for undergraduates. One special benefit that comes with being a member of GTC is that there are many fewer divisions between common rooms: Fellows, staff, and students all share the same Common Room, sporting facilities, and social facilities.¹

The student body at GTC, however, is still referred to as the GCR and is represented by the GCR Committee made up solely of students. The Committee has a number of different positions, split roughly between welfare and entertainment; representatives sit on College committees ranging from Welfare to Development and take the lead in negotiating rent and other key decisions. GCR members elect candidates for each voluntary position for the academic year. On the following pages you can find a brief description of the positions that make up the committee. For information on current members, please see the ‘Current Committee’ page on www.gtcgcr.org.

In 4th Week of Michaelmas Term, we will hold GCR committee elections for all positions. If you would like to run for a position you need to find two people to nominate you, then prepare a speech and manifesto to present at ‘hustings.’ This is the chance for the rest of the student body to find out more about you and your plans should you be elected to the GCR committee. Being a committee member requires energy, enthusiasm, and organisation, but is a great opportunity to become involved in college life and make a difference. If you think you’ve got what it takes, then keep your eyes open for more information once term gets underway. All students, including those on one-year courses, are encouraged to stand for GCR committee positions. All spots will be open for new candidates, so get thinking about what you’d like to do to improve GTC for all!

Did You Know?

The Green Templeton College GCR is open to all GTC students. Elections for all positions are held in Michaelmas Term. If you have something to offer, why not run for a spot?

¹ Fellows do, however, enjoy special access to the Judith Folk Templeton room and Common Room annex.
GCR COMMITTEE POSITIONS:

**President** – The President oversees all GCR business, chairing the committee and representing student interests at Governing Body meetings. He or she appoints students to College committees and is the primary liaison between the student body and College, as well as representing GTC externally.

**VP Welfare** – The Vice President of Welfare is responsible for the academic, financial, physical, and emotional well-being of College students. He or she is the primary liaison for welfare issues with the college, coordinates the GCR Welfare Team, and organises Sunday brunches during term.

**VP Entz** – The Vice President of Entertainment is in charge of managing the GCR social agenda and setting the term card. He or she coordinates the GCR Entz Team and represents the student body in a variety of ways.

**Treasurer** – The Treasurer is responsible for the maintaining the fiscal stability of the GTC GCR. He or she liaises with the College Treasurer and sits on the Finance and Investment and General Purposes Committees. The Treasurer is also responsible for taking minutes at bi-weekly GCR meetings and posting them on the website (via the Webmaster).

**Female Welfare Officer** – The Female Welfare Officer is responsible for student welfare in college (with a slight special emphasis on women’s issues), as well as maintaining a supportive environment for members of the LGBTQ community. She also provides students with adequate information regarding personal safety, sexual welfare, and other gender and reproductive health issues.

**Male Welfare Officer** – The Male Welfare Officer is responsible for student welfare in college (with a slight emphasis on men’s issues), as well as maintaining a supporting environment for members of the LGBTQ community. He also provides information/supplies regarding personal safety, sexual welfare, and other gender and reproductive issues.

**Internal Entz Officer** – The Internal Entz Officer is responsible for all GCR-sponsored social events occurring in college. This includes planning all bops, running game/sporting event nights, pub quizzes, etc.

**External Entz Officer** – The External Entz Officer is responsible for all external social events, which can include black tie exchange dinners, pub-crawls, and ‘away’ trips to the theatre/concerts/ etc. External Entz is also in charge of maintaining GTC’s relationship with our sister college at the University of Cambridge (St. Edmunds).

**International Students Officer** – The International Students Officer is responsible for the particular needs and interests of international students at College. This officer ensures the provision of information, builds
links with international societies, and promotes respect for the distinctive cultural/religious/cultural practices of international students.

**Charities and Development Officer** – The C&D Officer, through the Charities aspect of the portfolio, is responsible for the College’s commitment to raise funds and spread awareness about good causes. He or she must seek opportunities for joint GCR charity events and ensure that all students are aware of charitable events organized by the GCR. In addition, ‘Development’ is concerned with creating opportunities for personal/professional development through activities such as workshops and personal coaching.

**Sports Officer** – The Sports Officer is responsible for promoting GTC sports clubs and societies, and must maintain the inventory of College sports supplies. College sport teams and their coordination are under the purview of this office.

**Publicity Officer** – The Publicity Officer has the overall responsibility for promoting college events, and must compile and publish the weekly GTC GCR newsletter ‘The Grapevine.’

**Environmental Officer** – The Environmental Officer is responsible for the environmental welfare of GTC students and must maintain up-to-date information relating to environmental issues impacting the College. He or she must also ensure proper functioning of recycling programmes in College.

**Webmaster** – The Webmaster is responsible for maintaining and updating the GTC GCR website (www.gtcgcr.org). He or she must also ensure payment for domain name registration, and managing other technical aspects of IT needs in college.

**OTHER POSITIONS:**

**Bar Managers (2x)** – The Bar Managers are responsible for running the bar as a community space and coordinating with the GCR Committee and College. They are in charge of organizing bar needs for BOPs, weekly bar nights, and other social events, including managing staff members and stock. The two Managers report to the Domestic Bursar and are compensated at a higher level than regular staffers.

**Computer Scholars (2x)** – The Computer Scholars are students with interest in computing who work with the GTC IT Department and provide peer support. The Scholars receive a termly stipend for their work.
STAYING IN THE LOOP:

Here at GTC, there are a variety of ways of ‘staying on the inside’ regarding the wide variety of events and opportunities on offer. The best ways to keep track of all the social and welfare events happening at GTC and further afield in Oxford are:

**Term Cards**
These are documents that detail all GCR events happening in college. A term card will be placed in your pigeonhole mailbox (‘pidge’) at the beginning of each term. This term card is the best way to keep track of the BOPs, welfare discussions, cocktail nights, exchange dinners, welfare dinners, brunches, and external trips (Stratford? London? Strawberry Picking?). You can also find electronic versions of the term cards at the GCR website and on Facebook.

**Grapevine**
This is the weekly e-newsletter sent out by the GCR Publicity Officer. It contains useful information for GTC students and is definitely worth a read to keep you updated on what is happening in and around college. It’s usually sent out at midday on a Thursday. The newsletter prioritises internal events, but also aims to let you know about other seminars, workshops, social or welfare events or opportunities around Oxford. To post on the Grapevine, please fill out this form by midnight on Wednesday for Thursday release: http://www.gtcgcr.org/grapevine/newlisting/

**GCR Website**
The GCR website (www.gtcgcr.org) is rad, and contains all the details you need of the term card, events in the wider Oxford community, your GCR committee, FAQs and life at GTC.

**Facebook**
In addition to the website, the committee uses the ‘Green Templeton College Facebook Group’ to publicise events, report news, buy and sell, and share photos and messages with each other. The GCR encourages all GTC students to join this group and to make the most of Facebook’s interactive features. This, of course, includes posting your comments, thoughts, questions and suggestions onto the wall of this group; GCR members serve as admins and will remove inappropriate content.

---

GTC Fun Fact:
If you’re around college during the day, you may run into an important member of the GTC community. Burbank, the college cat, is routinely seen everywhere, including the Gardens, Lodge, and even the Libraries!
Key College Staff:

Academic Registrar: April López. April oversees admissions to the college, as well as dealing with scholarships and the various awards available through the year. On top of this, April is also the Web Manager. (Email: april.lopez@gtc.ox.ac.uk)

Accommodations Officer: Nick Martin. Contact Nick for most issues regarding your college accommodation. This, however, excludes maintenance and laundry issues, which should be reported to the maintenance team. (Tel: 01865 274795; Email: nick.martin@gtc.ox.ac.uk)

Admissions Administrator: Marina Prosperi. New students will probably already know Marina’s name. Marina deals with the administration of the admissions process, and is the person to see when you arrive to pick up your University Card, bank letter, etc. (Email: marina.prosperi@gtc.ox.ac.uk)

Bursar: Paul Beerling. Paul oversees the finances of the College, and can be contacted with issues of financial hardship (Email: paul.beerling@gtc.ox.ac.uk)

College Adviser: Every student at Green Templeton is assigned a college adviser; you should meet yours during your first few weeks here. Your college adviser is there to help you navigate the College and University, and should meet with you at least once each term to see how you are getting on. If you have questions concerning your advisor, contact the Senior Tutor, Dr Chris Sauer.

College Accountant: Mike Newton. Mike oversees College finances and can help with inquiries concerning rent and battels payments. (Email: finance@gtc.ox.ac.uk)

Communications Manager: Sue Wilson. Sue produces the ‘In Transit’ e-newsletter and GTC alumni magazine, compiles and circulates a weekly email of upcoming events (‘What’s On’), and maintains the news and events sections of the GTC website. She is always interested to hear student news, success stories, and receive good photos of College activities. (Tel: 01865 274787; Email: sue.wilson@gtc.ox.ac.uk)

College Doctor: Deborah Waller. Be sure to register with the college doctor, Dr Deborah Waller, at 19 Beaumont Street, Oxford (Tel: 01865 240501). Registration is by post or in person at the surgery.

Dean: Paul Wordsworth. As the Dean, Professor Paul Wordsworth looks after welfare and discipline at GTC. Let’s keep his workload light! (Email: paul.wordsworth@ndorms.ox.ac.uk)

Domestic Bursar: Sarah Gauntlett. Sarah has overall responsibility for the day-to-day operations of the college, including catering, the Lodge, and maintenance. (Email: sarah.gauntlett@gtc.ox.ac.uk)

Events and Activities Manager: Tayma Cannon. The Events and Activities Manager runs the College’s major events (Induction, Garden Party, etc), as well as organising lectures, seminars, and other happenings. Tayma is also in charge of dinner bookings and room reservations. (Tel: 01865 284547; Email: events@gtc.ox.ac.uk)

Head Housekeeper: Alina Zigmantaviciute. Alina is the college housekeeper and your first port of call if you have any questions or problems regarding cleaning. (Email: alina.zigmantaviciute@gtc.ox.ac.uk)
**IT Officers**: Dominic Bown (Manager) and Alex Clark (Officer). Contact Dominic and Alex for questions regarding Internet access, laptop registration, the computer room, and other computing needs. (Email: it-support@gtc.ox.ac.uk)

**Junior Deans**: Alessandro Di Nicola and Aase Villadsen. The JDs are available anytime during term to help with issues both large and small and help connect students with resources. Contact via jd@gtc.ox.ac.uk or, in an emergency, by phone at 07774 460406.

**Librarians**: Kristy Taylor (Head of Library and Information Services) and Gill Edwards (Librarian). Essay crises or looking for relevant references? Kristy and Gill will help you with your troubles.

**Maintenance (on-site and off-site)**: Steve Williams. Steve and his team take care of the physical plant. To report an issue, please email the team: gtcmaintenance@gtc.ox.ac.uk. In the case of an emergency maintenance issue (e.g. flooding), please call maintenance immediately (01865 284799 or 01865 274780) or the Lodge (01865 274770).

**Porters**: The Porters, led by Lodge Manager Steve French, are an invaluable source of information and good humour. (Tel: 01865 274770; Email: lodge@gtc.ox.ac.uk)

**Principal**: The Principal of GTC is Professor Denise Lievesley, and she has the overall responsibility for the administration of the College. You will meet her early on at the various Freshers’ events and other functions throughout the year. To contact the Principal, please email his PA, Hilary Binks (Email: hilary.binks@gtc.ox.ac.uk)

**Student Administrator**: Alison Franklin. For general administrative and welfare queries, Alison is your best bet. (Email: alison.franklin@gtc.ox.ac.uk)

**Senior Tutor**: Chris Sauer. As the Senior Tutor, Dr Chris Sauer is the Fellow charged with overseeing all matters relating to student academic affairs. He spends one day per week on college business. (Email: chris.sauer@gtc.ox.ac.uk)

---

**GTC Quick Fact**

Have a question but still don’t know who to go to? The Porters are usually your one one-stop-shop for information. Remember: if anyone knows it, the Porters will...
MAP OF THE MAIN SITE:

1. Doll Building
2. Observatory
3. Reading & Meeting Rooms
4. Rotunda
5. Observer’s House
6. Car Park
7. Gallery
8. Walton Building & Library
9. McAlpine Quad
10. Stables Bar and Hayloft
11. Administrative Offices
12. Lankester Quad
13. Porter’s Lodge
14. Tennis Courts
15. Fellowship House
16. Squash Court
17. College Gardens
COLLEGE FACILITIES:

1. **Doll Building** – The Doll Building is a large block of student housing, providing accommodation for 31 students on three floors. A more detailed explanation of Doll Building is found in the College Accommodation section.

2. **Observatory** – The Radcliffe Observatory is the dominant architectural feature of Green Templeton College. All college members have access to the Observatory. The Ground Floor holds the College Hall (dining), College kitchens, and toilets. The First Floor holds the Common Room, the Gibson Room (dining), and the Fellows’ Room. A selection of reading material is always available in the Common Room. Please refer to the Code of Conduct for a detailed list of expectations of all college members when using this space. The Second/Top Floor is the ‘Tower,’ which offers spectacular views of Oxford and the surrounding countryside. Tours are regularly offered of the Tower.

3. **Reading & Meeting Rooms** – This section contains the Kawasaki Room, a meeting and seminar room for use by all College members; the Per Saugnam Reading Room, open to all students for 24-hr quiet study; and the Judith Folk Templeton Room, a Fellows-only work space. The entrance is located between Observers House and the Observatory.

4. **Rotunda** – The Rotunda is a quiet work area and reading room for Fellows and students of Green Templeton College. Accessed with a key fob, this is one of the College’s best-kept secrets. There are approximately twelve study spaces on two floors, and Wi-Fi access and power sockets ensure adequate electronic work capabilities. Please refer to the Code of Conduct for a detailed list of expectations of all college members when using this space.

5. **Observer’s House** – One of the oldest buildings on site, Observers House is the location of over a dozen student rooms, the Kawasaki Room, and the Principal’s offices. It also contains a darkroom (refurbished in 2011) for student use. This building is connected to the Gallery.

6. **Car Park** – A limited number of parking spaces are available on site, adjacent to McAlpine Quad, for staff and certain Fellows of the college. Entry is controlled by a gate. Student parking is available in the St. Margaret’s Road and RAC properties, although car ownership is not encouraged as Oxford and is easily accessible by bike, on foot, or via public transportation.

7. **Gallery** – Located between the Stables Bar and Observers House, the Gallery is a small multipurpose space. Commonly used as an exhibition space, the area includes a variety of comfortable furniture, a flat-screen television, coffee machine, communal fridge, and a small prep space with sink. During BOPs, this area is usually used as a quieter lounge-type space.

8. **Walton Building** – The Walton Building holds student accommodation, the E.P. Abraham Lecture Theatre, and the Library and Learning Resources Centre. The Lecture Theatre is in the basement of the building and is the primary location for College lectures and seminars. The Library and Learning Resources Centre includes study areas, stacks, and a computer lab.

9. **McAlpine Quad** – This grassy quad is bordered by Observers House, the Stables Bar, Walton Building, and the Administrative Offices. College BBQs are held here (when the weather is sunny!).

10. **Stables Bar and Hayloft** – Arguably the centre of GTC student social life, the Stables Bar is a 24-hour space containing comfortable furniture, a variety of tables and chairs often used for informal
studying and lunching during the day, and of course, the bar. There is a coffee machine for use by College members. Sunday Brunches are also held in the Bar. Above the bar is another informal space called the Hayloft. The Hayloft is a cosy area to socialise or study, with comfortable furniture, computers, and a limited number of study desks. A flat-screen television is available for sporting events and movie nights. A variety of books, DVDs, games (including a Wii!), and other activities are available in the Hayloft.

11. **Administrative Offices** – The Administrative Offices are accessed via the Lankester Quad entrance. Here you can find Nick Martin (Accommodation), Marina Prosperi (Admissions Administration), April López (Academic Registrar), Alison Franklin (Student Administrator), Sarah Gauntlett (Domestic Bursar), and Paul Beerling (Bursar). The Barclay Room, a seminar space, is also located in the first floor. Many GTC seminars and College committee meetings take place in this space. On the ground floor, from the McAlpine Quad, you can access the Nurse’s Room.

12. **Lankester Quad** – This is the primary Quad on site, and is the first space visitors and members encounter upon entering GTC. The Quad is bordered by the Stables Bar, Administrative Offices, the Porters Lodge, and the Fellowship House. Bike racks are located just inside the main gate.

13. **Porter’s Lodge** – Open 24 hours a day, the Porter’s Lodge is your first stop for almost all queries and concerns. The Porters are very friendly and should be able to answer most of your questions. Your ‘pigeonhole’ (mailbox) is located here – please check it regularly! The Porter’s Lodge is also the place to borrow keys, games, and sports equipment. Finally, the laundry card machine and welfare supplies (condoms, dental dams, lubricant, etc) are found on the wall opposite the pigeonholes. The Lodge is where you sign up for lunch, GCR events, tennis/squash court reservations, and punt reservations. When you first arrive, you should pick up your keys and electronic key fob when you arrive. The main gate closes at 9PM each day and you will need the fob to gain access.

14. **Tennis Courts** – The College has two tennis courts available for reservation. Reservations, equipment borrowing, and keys are obtained from the Porters Lodge.

15. **Fellowship House** – The Fellowship House is accessed from Lankester Quad and houses toilets and the IT Office, the Events & Activities Manager, and Communications Office on the ground floor. The first floor is occupied by the Development Office and the Finance Office. On the ground floor adjacent to the Fellowship House is a large laundry room used by students on site. Laundry cards are found in the Porters Lodge for a deposit of £5, and can be topped up there in £5 and £10 increments.

16. **Squash Court** – The Squash Court is next to the Tennis Courts and can be accessed from Lankester Quad or the College Gardens. Court reservations, equipment, and keys can be obtained from the Porter’s Lodge. There are also four rowing machines and a limited collection of weights/benches in the building.

17. **College Gardens** – Perhaps the most beautiful part of the College, the gardens are maintained by Michael Pirie, the college gardener. The North Lawn, several benches, and the Oxford weather station can all be found in the Gardens. There is also a back access point from the Gardens to reach the residences in Observatory Street.

** **Multipurpose Facility** – The College will soon begin construction on a multi-use sports and fitness building in the back gardens of the Observatory Street residences. This will be available to all for individual activities and sport team training.
College meals are all held in the dining room on the ground floor of the Observatory. They are all charged to your monthly battels. The prices listed here are liable to change.

**Lunch**
Monday to Friday, 12.15pm to 1.45pm. Please book by 11am on the day via the online meal booking system (mealsonline.gtc.ox.ac.uk). You can also book via the Porter’s Lodge in person, by phone or by email. There is usually soup, a hot meal (vegetarian and non-vegetarian) and a selection of salads on offer at reasonable prices (approx. £4 for a hot meal). Green Templeton has earned the reputation of having the best lunches in Oxford. Lunch is also a fantastic way to meet other College members. Pay with cash or swipe your University Card to charge to your battels.

**Dinner—Casual and Formal Hall**
Dinners, both formal and informal, are booked online via [https://mealsonline.gtc.ox.ac.uk/](https://mealsonline.gtc.ox.ac.uk/). Dinners become available to book 28 days in advance. If you do not turn up, or cancel after 10.30am the day before, you will still be charged.

*Formal dinners* take place on Wednesday and Thursday nights during term, 7.30pm for 8pm. Smart dress is recommended (no jeans/tennis shoes; men generally wear suits with ties and women generally wear cocktail dresses). Dinner includes a wine reception, 3-course dinner, and post-dinner coffee/tea/chocolates for £12.40 (£24.80 for guests, max 3 guests/person). Wine is an additional £7, if you select it. You are allowed six free formal hall dinners per year to be used for you and/or your guests. To use these meals, please make a note in the comments section when booking.

A handful of *informal dinners* take place on Tuesday nights; please see the term card for dates. Dress is casual, and cost is £4.50 (£5.20 for guests).

**Black-tie dinners**
Fridays, fortnightly during term, 7.30pm for 8.00pm. These are formal dinners for students and their guests, usually with a bop in the bar afterwards. Much like formal hall but black tie dress is required. Bookings are made via the GCR and free meals cannot be used.

**Exchange dinners**
One dinner is held at Green Templeton and the other at the exchange college—usually twice a term. This is a great way to have a nice meal, see other colleges, and meet people outside of GTC. Details can be found on the term card. Spaces are limited, so sign up online as soon as the Grapevine announcement comes out. For the home leg of the Exchange Dinner, 'host' students pay £20.70 for dinner plus £7 for wine. 'Non-exchange' GTC students (so those not going to the dinner at the exchange college but who are coming to the home dinner at GTC) pay £10.35 and guests of students pay £22.75 for dinner, plus £7 for wine.

**Brunch**
Brunches are held every Sunday during term time at 11:30am in the Bar. They are run by students and funded by the GCR. Compared to the lunch and dinners provided in our College they are very informal. If you would like to share your cuisine with college please contact the GTC GCR. Brunches are free of charge and you don’t need to sign up. Please bring your own plates and cutlery.
Notes on dining in college

Formal Hall—a formal dinner where the dress code is smart—which is a special experience, particularly for those of us used to cafeteria-style service. Could you please keep in mind the following rules:

- When booking, you can specify vegetarian or other dietary options. Whether you specify one or not, please stick to your choice because the Catering Team tailors food orders to the options requested.
- You are welcome to request seating arrangements for those Formal Hall dinners with pre-specified seating plans—generally dinners on Thursdays. It helps to be as explicit as possible. However, once the plan is set, please do not try to change it on the night of the dinner. The catering staff will be very busy that evening.
- On a related note, for dinners without seating plans, feel free to reserve a seat for latecomers. Those coming late will receive the course that is currently being served, i.e. if they miss the starter and the entrée is being served, then they will begin dinner with the entrée.
- Please do not leave the Dining Hall until the dinner is closed by the Principal or his/her representative. Another good reason to stay is that there usually is tea, coffee and chocolate in the Common Room afterwards! If you need to step out of the Dining Hall, please do it discreetly between courses.
- Please do not make any phone calls in Hall.
- [Unfortunately, Formal Hall is not suitable for children. However, you are most welcome to bring your children (no matter how old they are) to the informal dinners on Tuesdays, to lunches on weekdays and to the Sunday brunches.

FINANCE AND BATTLELS:

Battels
‘Battels’ is the term given a student’s account for items charged by college, including room rent, college dinners, and matriculation photos. You will be sent a bill on a monthly basis via email when your account is due to be paid and can pay via cheque or by making a transfer directly into college’s account. For queries on battels, contact Judith Lambert or Andrew Phelps.

Hardship funds
Contact the Bursar in situations of financial hardship for possible financial aid from college.

Grants
Each student is entitled to £200 per year from college to defray expenses incurred on attending conferences, field trips, electives etc. The amount may be carried over into the next year if unused. Competitive grants are also available for larger amounts to fund fieldwork, conference attendance, individual academic activities and language study. Application forms can be obtained from Alison Franklin.

There is also a pool of funds available, via application, for students wishing to initiate or promote academic and activities within the college (see Academic Initiatives, below). Please contact the GCR President for more information on GCR, Nautilus and Annual Funds. Priority is given to those projects and ideas that are likely to have a positive impact on the college community as a whole.

Fees, Student Loans, Bank Reference Letters
Please contact April Lopez with any questions regarding student fees or student loans or Marina Prosperi for bank reference letters for international students.
**Computing:**

Full details of all GTC IT information can be found online at:
http://www.gtc.ox.ac.uk/it

To get onto the wireless network at Green Templeton College and the rest of the University you will need to activate your Single Sign On (SSO), and Remote Access account. You should receive details for activating this SSO by email prior to your arrival.
Details for connecting to the wireless can be found here:
http://www.gtc.ox.ac.uk/college-life/it-information/connecting-personal-computers.html

**Key Contacts**
Help in College The IT Department comes from the IT Manager Dominic Bown and IT Officer Alex Clark. They can be contacted in person (IT Office, ground floor Fellowship House), by e-mail (it-support@gtc.ox.ac.uk) or by phone (01865 284796). Outside of office hours they are assisted by student Computer Scholars who can help you with all your personal computer issues. They can be contacted via the Lodge or scholars@gtc.ox.ac.uk.

**College Computer Room**
Green Templeton College provides a computer room (with additional computers in the Hayloft), with a multifunctional printer / scanner / copier. Students receive 10 GBP of Papercut printing credit each year, after which printing is charged to your battels account. Printing in the Hayloft free, but you must provide your own paper; paper be purchased at the Lodge.

**Using a computer on the network in your own room**
All Green Templeton College rooms are connected to the wireless network, which can be connected to as per the instructions above.
Details about connecting personal computers to the College network can be found at:
http://www.gtc.ox.ac.uk/college-life/it-information/connecting-personal-computers.html

**Free Anti-Virus Software**
If you connect to the network then you must have up-to-date anti-virus software installed. We provide free anti-virus software (Sophos) if you do not have your own. An auto-updating version is available from Green Templeton.

See details at:
http://www.gtc.ox.ac.uk/college-life/it-information/obtaining-antivirus-software.html

Information on keeping your computer secure can be found at:
http://www.gtc.ox.ac.uk/college-life/it-information/network-security.html

If connecting to the Internet from college accommodation, it is strongly recommended that you use this auto-updating anti-virus software. Virus infected machines will be blocked from network access by central IT Services, and have to be cleared by the IT Department before access can resume.

**Citation Management Software**
Most departments at Oxford recommend that students obtain a citation and reference management program to help with the huge amounts of bibliographic information they will compile in the course of study and research. Oxford’s computing services offer a £90 licence for EndNote. An excellent free
alternative is Mendeley. It’s a reference manager and academic social network that can help you organize your research, format and annotate references, collaborate with others online, and access the latest research in your field. http://www.mendeley.com/

**Oxford IT Services**

IT Services, the recently renamed university computer service, provides your e-mail address and web space. They also run a range of computing courses, and offer printing up to A0 size and can offer help with any computing issues. One of the first things you should do (ideally prior to arrival) is activate your SSO, which will provide you access to your university email account. This can then be accessed at: [https://nexus.ox.ac.uk](https://nexus.ox.ac.uk)

**COLLEGE ACCOMMODATION:**

Student bedrooms are available on the main college site or in college-owned houses located on Rewley Abbey Court, Observatory Street, Norham Gardens, Wellington Square and St Margaret’s Road. Information regarding each residential building can be found on the GCR website (www.gtcgcr.org). Contact Nick Martin (nick.martin@gtc.ox.ac.uk) on issues relating to accommodation.

You will receive a contract and room inventory shortly after arriving at GTC. Please complete them and return one copy of the contract (keeping the other for yourself) and the College.

**Room Ballot**

Green Templeton College aims to provide students with two years of accommodation. A room ballot takes place in Hilary Term of each year for students wishing to remain in college residence. Students may remain in their rooms and opt out of the ballot or change to another room via the ballot. Many students who are on three-year courses live in college only during their first and final years.

**Room Rules & Safety**

Please see the list of rules located on the wall just inside your room; you must follow them to receive your full deposit back when you vacate your room. Please lock your windows and doors when you are not in your room. It is advisable to get insurance for your room and for personal items. If you have a television, it is required by law to obtain a TV license or pay a heavy fine (up to £1,000). For more information visit [www.tvlicensing.co.uk](http://www.tvlicensing.co.uk).

**Guests**

Students can have one visitor overnight in their room for up to three nights at a time. Inflatable double mattresses with electric pump are available from the Lodge. Alternatively, guest rooms are available through Nick Martin (rates upon request). Visitors staying in student accommodation for a month or more should normally pay an additional £100 per month on top of the normal student rent for the room, house or flat. VAT is charged to an individual who is not a student.

**House Supervisors**

Each year House Supervisors are selected to help create safe and cohesive communities in off-site housing. House supervisors are responsible for, among other things, ensuring maintenance issues are addressed, overseeing room turnover, and coordinating recycling in some of the off-site accommodation.

**Maintenance Issues**

Report any problems, including malfunctioning or broken items within your rooms or in shared spaced, by emailing gtcmaintenance@gtc.ox.ac.uk. In the case of an emergency maintenance issue (e.g. flooding), please call maintenance immediately (01865 284799 or 01865 274780) or, if out of hours, the Lodge (01865 274770).
**Scouts**

‘Scouts’ clean rooms on weekdays. Bins are emptied daily and rooms are cleaned several times a week. Leave your bin outside your room if you do not wish to be disturbed. This can be done up to three days in a row. Please keep communal areas as clean as you would wish to find them; this is not the responsibility of your scout. Housekeeping issues can be addressed to Sandra Kimber.

Residents of Rewley Abbey Court are expected to clean their own flats and provide their own cleaning materials. Vacuum cleaners and other cleaning equipment are situated in store cupboards on each staircase (you will be given a key). The flat needs to be left clean when you leave. The College may carry out a cleaning check just before you leave to give you pointers on what needs to be cleaned to avoid all or part of your room deposit being withheld.

**Communal Areas**

These include kitchens, bathrooms, TV lounges, laundry rooms and gardens. Please look after communal areas and clean up afterwards as other people use them as well. The college does not provide cooking utensils, equipment and cutlery, so please bring or buy your own. As a rule of thumb, ask before you use.

In Rewley Abbey Court the common room is located on the ground floor of the building on the far left. You should be able to see a couple of wooden tables and benches in front of it. In order to access the common room, you have to go through the metal gates using the same four-digit code as your staircase, and then unlock the blue door using your flat keys. Students throughout the site may use the RAC Common Room for get-togethers and studying. The Common Room is also licenced for various activities and events, and we ask that you contact the RAC House Supervisor before you organise a gathering that could be disruptive.

**Telephones**

While most of you will purchase a mobile phone (see the section on Other Practical Essentials for more information on the available plans) having a working landline and voice mail service your room is a definite convenience, especially for dialling room to room and internationally.

**Phones at Green Templeton College**

Many rooms have telephones left in them. If not, check Argos for inexpensively priced items. There are some unusual phone arrangements at Lord Napier and 5, 34, 38, and 39 St Margaret’s Road where rooms have a 0870 number in it for incoming calls and uses calling cards for outgoing calls. If you need some more information about what numbers exist in the rooms please contact Nick Martin (nick.martin@gtc.ox.ac.uk). If your number is not listed on the phone in your room, dial the Porters’ Lodge at 74770 from your room and ask for your extension number.

**Setting up Voice Mail Box (For on-site Rooms)**

Simply ring 00 from your own extension and follow the spoken instructions. Remember to press * after recording your greeting and to press 1 if you are happy with your recorded greeting.

The second step is to arrange for your telephone to be answered by the voice mail system. It is recommended that voice mail is used to answer calls when your telephone is unattended or busy, as follows: first, lift your handset, key 12# and hang up. This will make voice mail answer calls when your telephone is engaged. Once you have done this, you will notice that your extension has an interrupted dial tone. This is normal. Then repeat this, but instead key 13#. This will make voice mail answer calls when you telephone is unanswered after five rings.

**Accessing Voice Mail**
Access from own extension Dial 00 / Access from another extension Dial 01 / Access voice mail from an outside line 01865 280001 / Help Line 88888

*International Telephone Calls*

Check out websites like:
http://www.cheapestcalls.co.uk/index2.php  
http://www.dialaround.co.uk/rates.php  
http://www.internationalcheapcalls.com/ has a summary of calling companies around the world. When calling from a phone on-site at college, the only charge is the rate stated on these websites. Another wonderful way to keep in contact is through Skype. Skype must be configured in line with university regulations:  
http://www.oucs.ox.ac.uk/network/voip/index.xml.ID=restrictions

**OTHER ACCOMMODATION:**

Most Green Templeton students decide to live out of college during their second and/or third year of study in Oxford. OUSU produces a comprehensive guide to living out, if you wish to have more information.

*Where?*
Graduate students are required to reside within 25 miles of Carfax Tower (at the bottom of Cornmarket Street in the City Centre). Accommodation can be found all over Oxford and the surrounding areas. Popular areas at the cheaper end of the market include Cowley Road, Iffley Road, Headington, Marston, Botley Road and Abingdon Road. Summertown and Jericho are also popular, but tend to be more expensive. The University offers accommodation for graduates at various sites around Oxford; these places have a long waiting list, so apply well in advance. Contact the University Accommodation office for details.

*When?*
Students usually start to look for accommodation from February for the next academic year. Tenancy agreements usually run for 12 months from July/August/September. Local letting agencies release lists of accommodation that they recommend for students from January.

*More Information*

- **OUSU:** ‘Living Out Guide,’ available in pdf online.  
- **OU Accommodation office:** (accommodation.office@admin.ox.ac.uk)  
- If all occupants of a house are students you do not need to pay council tax. (Oxford City Council, www.oxford.gov.uk)  
- **Online:** Try http://groupspaces.com/GTC-outside or OxGradHousing on Facebook—both come highly recommended!
GREENING GREEN TEMPLETON:

Recycling
Paper, Glass, Plastic, Cans, Tins and Cardboard are all recyclable in Oxford. It is also possible to recycle your old batteries by taking them to the Lodge.

On-site
Paper, glass and cans: bins are in all kitchens in college accommodation, the Porter’s Lodge, and some of the TV rooms.

Off-site
Green & Blue bins should also be available to all students (although the bins mentioned above may take the place of green bins onsite). To obtain a green or blue recycling box contact recycling@oxford.gov.uk.

- Green bins: Glass, newspapers, magazines & white office paper
- Blue bins: Plastic, Cardboard/greeting cards/junk mail, envelopes, directories, cans, food tins, Aluminium foil

N.B.: remove metal lids and clean out items before placing them in bins. No broken glass please. The items are separated this way because the items in the blue bins can be compacted to save space.

If you live off-site in the Oxford area, the city will collect your blue and green recycle bins once every two weeks on alternating weeks with the rubbish collection. To check the day/week of your pick-up please look at www.oxford.gov.uk/environment/recycling-improvement.cfm or refer to the calendar sent in the mail. Typically rubbish and recyclables are collected on Tuesday in the off-site houses.

In addition, the following are available for off-site collection.

- Green sack: Garden waste. Collected every fortnight
- Red bags (available on request from council): textiles, old clothes (or take to charity shops)
- Compost: Composting vegetable scraps reduces the amount of biodegradable waste collected with refuse and buried in landfill each week. This helps to reduce the amount of methane produced when the rubbish rots. Compostable items include: uncooked food (fruits & vegetables, egg shells—No meat or bread!), egg cartons, TP rolls. Oxford City Council also provides compost bins at the St. Margaret’s Road Houses...please use them!

Other Recycling Needs
To recycle directly, you can bring recyclables to Cardigan Street (off Walton Street, behind Green Templeton) or visit the City Council’s website for details on other sites: www.oxford.gov.uk/environment/plastics.cfm

Printer cartridges and mobile phones: The GCR collects these and donates proceeds to the Royal National Institute for the Blind. Please leave these items in the collection box in the Lodge.

Bicycles: don’t abandon them when you leave Oxford – give them to the Oxford Cycle Workshop (39 Magdalen Road, 01865-204-799), a community group that trains unemployed and homeless persons to repair/sell bikes. More info at: www.oxfordcycleworkshop.org.uk.

Other Items: If you have other items that you want to get rid, try Oxford’s Freecycle, Gumtree, or Daily Info to give away or sell your stuff.
Energy Saving & Efficiency

- Please turn off electrical appliances. Don’t leave televisions and computer monitors on standby.
- Please turn off lights when a room is not in use.
- Close curtains at night to stop heat escaping and adjust your thermostat so that heating is not left on while you are out.
- Your fridge/freezer will work more efficiently if defrosted regularly.

Volunteer
Oxford Conservation Volunteers (OCV) carries out weekly service projects to benefit the local environment. Find out more at: www.ocv.org.uk.

More resources
www.ousu.org/main/campaigns/environment

ETIQUETTE & COMPLAINTS:

Noise
Please be considerate towards other College members and staff. Noise should not cause an unreasonable disturbance to others at any time, and there should be no disruptive noise between 11.00 pm and 7.00 am, except during parties and BOPs approved by the GCR Committee.

Pets
Please note that pets are not allowed in College. However, there is a cat who has adopted GTC as its home. His name is Burbank, and he may well greet you when you arrive.

Drink & Food
Please do not eat or drink in the Library, the Computing Room or the Rotunda. This can cause damage to books and IT equipment, and it may distract other students while they are trying to work.

Responsible Drinking & Cleaning Up
It is important to us that everyone enjoys their GTC experience and has a good time. However, getting drunk and making a mess in the Bar or toilet is not cool and quite unpleasant for the rest of us. This is why we would ask you to drink responsibly at parties and BOPs. If you have drunk too much and need to throw up, please clean up after yourself, or get a friend to do this for you if you are not in a position to do so. Having to clean up vomit the next day is demeaning and frustrating for our housekeepers.

Fire and Fire Drills
The importance of precautions against fire can’t be stressed too much. Candles, oil lamps and incense burners are not allowed in College. And please make sure not to overload power points.

The College is legally required to carry out fire drills at regular intervals and to make sure that every resident takes part. If you hear the fire alarm and you have not been advised that routine maintenance work is taking place, please leave your house immediately and make your way to the assembly point indicated on the Fire Notice in the building you are leaving.
The Porters are required to search the rooms after each fire drill. If they find you in your room the whole procedure will have to be repeated once more, which is annoying to all those students who participated in the exercise in the first place.

**Electrical Appliances in Student Rooms**
Cooking equipment, including boiling rings, toasters, microwaves, steamers, cookers etc., are not allowed in student rooms.

**Informal Complaints Procedure**
We are proud of GTC’s egalitarian character. Unlike other Oxford Colleges, we have one Common Room for everyone. In the Dining Hall there is no High Table; students, fellows and staff all eat together. This sense of community and mutual respect is very important to us. Please be courteous and friendly to everyone at all times, especially to our members of staff. The Catering, Bursary and Housekeeping teams as well as our Administrators are very dedicated and work hard to ensure that our College operates smoothly.

In any social setting, however, misunderstandings and tensions may arise. If, for some reason, you are frustrated with another student, a fellow or a staff member, please seek to resolve the issue with that person in a polite and respectful manner. Try to ascertain why the other person has acted the way they have. They may have good reasons for their behavior.

If that doesn’t work please remain calm and polite. There are other people you can turn to for help and advice. If you have any problems with another student, feel free to approach the Junior Deans, who will be ready to mediate. If you have any issues with a fellow, don’t hesitate to get in touch with our Academic Administrator or Senior Tutor for advice.

If there are any problems with a cleaner or a porter that you can’t resolve yourself, please contact our Head Housekeeper, Sandra Kimber, or our Head Porter, Dave Colcutt, respectively. Issues with the Catering staff, the Maintenance team, the Head Housekeeper or the Head Porter can be referred to our Domestic Bursar, Sarah Gauntlett. In the unlikely event that you have any problems with one of the College administrators, feel free to get in touch with our Academic Registrar or Bursar.

**Did You Know?**
GTC also has locations on St. Margaret’s Road, Observatory Street, Rewley Abbey Court, and at 13 Norham Gardens.
SECTION II: WELFARE RESOURCES

Green Templeton College prides itself on promoting a vibrant, supportive and encouraging atmosphere. The overwhelming majority of students at the college complete their studies successfully. We all, however, have times when things do not go as planned, and we need a bit of help. Welfare issues come in many guises encompassing from physical and mental wellbeing, to accommodation and even legal advice. Within each of these issues are a number of specific problems which many students face, including stress, anxiety, bereavement, depression, self-harm, eating disorders, mental illness and suicidal thoughts. GTC, the University, and the GCR aim to provide support for you at these times.

The Junior Deans and GCR Welfare Team are responsible for maintaining a constructive and academically friendly community, as well as providing approachable guidance in times of need. The Junior Deans are both students and members of the college administration; they serve as your first point of contact for welfare concerns and have a wealth of information on available services.

The GCR Welfare team is made up of five officers – VP Welfare, Male and Female Welfare, International Rep, Charities and Development Rep, and Environmental Rep – with overlapping responsibilities who share a concerted interest in your wellbeing, as well as other reps, focusing on diversity, LGBTQ and other issues, that serve on an ad hoc basis. Each year the College also trains a small group of Peer Supporters. The Welfare team may be able to help represent students, with their consent, to the appropriate individuals or agencies, whether inside of GTC or beyond.

The Welfare team and all GCR members provide confidential support and advice. Any personal details you provide for will be regarded as confidential, except for in the cases that you express the intent to harm yourself or others or if the welfare team member believes involving a more senior member, for example the College doctor, to be essential. In addition, unless you state otherwise, information provided to a member of the Welfare team may be shared in confidence with other members of the team and the GCR president to ensure you get the best possible advice and support.

WELFARE CONTACTS:

**Junior Deans**
Madeline Nightingale & Aase Villadsen
jd@gtc.ox.ac.uk 07774 460406

**College Support**
Dean
Prof Paul Wordswoth
Senior Tutor
Dr Chris Sauer (chris.sauer@sbs.ox.ac.uk)
GTC Doctor
Dr Deborah Waller (19 Beaumont Street, Oxford/01865 240501)
Pastoral Adviser
Prof Sir John Lennox (john.lennox@gtc.ox.ac.uk)
Harassment Advisors
Judith Lambert & Nick Martin
Panel of Senior Advisors
See link: http://www.gtc.ox.ac.uk/images/stories/senior_advisers.pdf

**Emergency Services**
Police/Fire/Ambulance 999
Oxford Police 01865 266000
University Security 01865 289999
John Radcliffe Hospital A&E (ER) 01865 741166
Victim Support 01865 751511
**University & External Support (more info below)**

- **Oxford University Counselling Service**  reception@counserv.ox.ac.uk | 01865 270 300  
- **Nightline, listening/info service**  01865 270 270 (Mon to Sun 8pm - 8am, weeks 0-9)  
- **Samaritans, suicide prevention**  www.samaritans.org | 08457 90 90 90 (24/7)  
- **Oxford Sexual Abuse & Rape Crisis Centre**  www.oxfordrapecrisis.net | 08007 836 294  
- **National Domestic Violence Helpline**  08082 000 247  
- **Harrison GUM Clinic**  Churchill Hospital, Old Road | 01865 231 231  
- **Cruse Bereavement Care**  www.crusebereavementcare.org.uk | 0844 477 9400  
- **B-eat, eating disorders**  www.b-eat.co.uk | 08456 341 414

**Personal Security**

**In College Accommodation**

At all times when you are not in your room, your door should be locked, not just closed (this includes when going to the bathroom or laundry). Remember to take your key with you! If you lock yourself out of your room, you can borrow a spare key from the Porters’ Lodge.

**In College**

The Porters’ Lodge is manned 24 hours a day and can be contacted on 01865 274 770 on issues of security.

**In your Department**

If you discover an intruder or criminal activity in your department the Oxford University Security Services can be contacted on 01865 289 999.

**Out in Oxford**

If walking at night, choose well-lit streets for your route. If the journey is too far to walk, OUSU provides a minibus taxi service on Thursday-Saturday (between 11pm -2am) at a cost of only £1 to anywhere in the city (Tel: 07754 516 172). There are also several taxi services to choose from but note that the quality of service will vary:

- Royal Cars: 01865 777 333
- Radio Taxi: 01865 242 424
- ABC Taxi: 01865 775 577

Personal alarms are provided by the GCR at no cost.

**Thames Valley Police**

The police can be contacted on 999 in an emergency. For more general information, the Thames Valley Police Headquarters can be contacted on 0845 8505 505.

**Harassment**

Green Templeton College encourages a mature, courteous and respectful community for faculty and students alike, and has a zero tolerance policy for harassment. Everyone is entitled to live and work in an environment free from harassment, including intimidation, bullying, unwanted sexual advances, threats, and hostile behaviours toward a person’s age, race, sexual orientation or religion.

If you feel you have or may be harassed contact the Junior Deans, the GCR President, or any other member of the Welfare team or GCR. You may also wish to contact your College Advisor or any other Fellow.

Outside the College, each department has at least one departmental or faculty Confidential Adviser. Alternatively, you may wish to contact the University’s Advisory Panel on Harassment on a confidential telephone number (Tel: 01865 270 760). This number is reachable during normal office hours.
FEMALE WELFARE:

Green Templeton College strives to support the welfare of all its students including issues that may be more specific to women. As such we have a specific female welfare representative who can be contacted at any time to address such issues.

Women’s Issues
The role of the female welfare representative is to provide information regarding sexual, psychological, reproductive, physical and emotional health to students and also to support students in any worries or problems they may experience. The female welfare rep can also liaise with college or other groups on the student’s behalf if required.

The female welfare representative will also:

• Provide condoms and dental dams, which can be found in the Lodge.
• Provide free pregnancy tests on request.
• Provide information on OUSU Women’s, LBGQT, reproductive and sexual health events and issues.
• Information on support services regarding pregnancy, contraception, STI’s, self-breast exams, rape, assault, harassment, sexual orientation and other such issues and help setting up appointments. For specific guidance and College’s policy on harassment see general guidance section of Welfare section.
• Support and liaising with College or the University when necessary.
• Accompaniment to any procedures, medical appointments etc. when requested.
• Assistance with residency requirements with regards to pregnancy.

The female welfare representative will provide a professional, non-judgemental and supportive ear to any problems a student may feel they need to talk about or seek help with. Therefore ANY student should feel free to approach her at any time regarding any of the issues above.

MALE WELFARE:

Green Templeton College aims to provide a welcoming and supportive atmosphere for all its students. Whilst of course we hope you will enjoy the college and get the most from your time here, we also understand that issues may arise where you may feel you need help.

The College provides both male and female welfare officers. The male welfare officer role is intended to provide support for all students but with a particular leaning towards the needs of the male members of the community. Some people may feel more comfortable discussing delicate issues with a member of their own sex. However this doesn’t mean that girls should feel they can only use the female officer, and guys can only use the male officer! All support is provided on a non-judgmental, confidential basis. Men need help just as much as women, but some can feel burdened to adopt a demeanour of stoicism rather than sharing their troubles. Discussing problems with others is one of the best ways to obtain support, as well as gain access to a disparate array of welfare resources.

Testicular cancer is the most common form of cancer amongst young men, and early detection leads to better cure rates, therefore self-examination is worthwhile. The first sign is usually a firm lump in one of the testicles. This is often painless although sometimes there is a dull ache or less commonly acute pain. Self-examination in a bath or shower can help detect any changes.
YOUR COLLEGE ADVISER:

Every student is allocated a College Adviser, who is a Fellow of the College. The College Adviser is not intended to replace the University Supervisor, and should not be expected to give detailed academic guidance and direction. However, the College Adviser can help with a range of non-academic as well as academic matters.

College Advisers should contact their advisees shortly after the beginning of the academic year to arrange a meeting. After that, Advisers should meet their advisees at least once per term. These meetings may be informal, at College lunches or dinners, but it is important that they take place. In order to facilitate this, the College provides one free lunch or dinner per student per term at the invitation of the College Adviser. If it is more convenient for you and your College Advisor to have a meal in a restaurant, the College will reimburse the Adviser for your meal.

College Advisers are a great resource for you. Make use of them! If they get to know you they can help you with all sorts of things – they can give you personal and professional advice and they can act as referees, for example. However, many of them are very busy. If they don’t get in touch with you by Week 4 of each term, do send them an email or two to remind them. Be proactive! If they still don’t respond to you, don’t hesitate to tell our Academic Administrator, Alison Franklin, about it. She will be happy to send them a friendly reminder, which won’t reflect badly on you in any way.

PASTORAL ADVISER:

Our Pastoral Adviser, Professor John Lennox, offers students advice, dialogue, and support from the standpoint of a person of religious faith - in his case that of a practising Christian. He is available equally to those of faith (not just Christian faith) and to those of none.

If you would like to have a chat with John, please contact him by e-mail (john.lennox@gtc.ox.ac.uk) or leave a message in his College pigeon hole.
HEALTH RESOURCES:

Contraception and Sexual Health
Green Templeton College offers free lubrication, dental dams and condoms in a basket located near the pigeon holes (personal mailboxes) in the Porters’ Lodge. Pregnancy test and Chlamydia test kits are available from the Female Welfare Officer. There should always be a pregnancy test in her pigeon, but shoot her an email if it’s not there. Chlamydia tests are available via email request (or there may be a box in the Porter’s Loge). For a comprehensive list of sexual health contacts, consult the Green Templeton College GCR website.

Contraception advice and supplies are also available free of charge from a GP or a Health Authority Family Planning Clinic – in Oxford, look for the Alec Turnbull Clinic in Cowley. They provide free contraception advice and supplies, emergency contraception, pregnancy and smear tests, counselling for unplanned pregnancy and referral for termination of pregnancy. A telephone advice service is also available.

Emergency Contraception
Two methods of emergency contraception are available: emergency contraception pill (morning after pill) and the copper IUD. Both are available free of charge from a GP, any sexual health clinic (such as the Alec Turnbull Clinic), and some pharmacies.

You can buy the emergency contraception pill from most pharmacies over-the-counter after consultation with the pharmacist for about £26. The emergency contraception pill should be taken within three days (72 hours) of having unprotected sex and is more effective the sooner it is taken.

Further advice and support is available through the following organizations:

- The Alec Turnbull Family Planning Clinic: 01865 456666. Provides information and advice on all aspects of sexual health as well as free contraception and pregnancy tests.
- Family Planning Association: 0845 310 488 www.fpa.org.uk
- Provides information and advice on contraception, sexually transmitted infections, planning a pregnancy, pregnancy choices and sexual wellbeing as well as details of family planning clinics.

Unplanned Pregnancy
Those seeking advice on an unplanned pregnancy should contact a GP, the Alec Turnbull Clinic, the Family Planning Association or the British Pregnancy Advisory Service.

Abortion is legally available up to 24 weeks of pregnancy but is safer when carried out in early pregnancy (up to 12 weeks). It is therefore important to seek advice quickly even if you’re not sure you want an abortion. Abortion care is available free through the NHS, or through private clinics and hospitals for a fee.

Sexually Transmitted Diseases and HIV/AIDS
STD advice and testing is available free of charge through a GP or a genito-urinary medicine (GUM) department. In Oxford this is the Health Advisers at the Harrison Clinic. The Harrison (GUM) Clinic in the Churchill Hospital in Headington offers a drop-in service for HIV and syphilis tests Monday to Friday 1.30pm – 2.30pm. An appointment is necessary for all other tests.
Further advice and support is available through the following organizations:


- Health Initiatives for Youth: 0800 298 3099 www.healthinitiatives.org. Support and general information for HIV positive people under 27.

- National AIDS & Sexual Health Line: 0800 567 123. Provides advice about HIV/AIDS, sexual health, STD’s, local services, clinics and support services.

- Positively Women: 020 7713 0222 www.positivelywomen.org.uk. Helpline staffed by HIV positive women provides information on women and HIV.

- Terrence Higgins Trust: 01865 243 389, Helpline: 0845 122 120 www.tht.org.uk. Support and advice for those living with or affected by HIV/AIDS.

**Drugs and Alcohol**

Those seeking advice and help with a drug or alcohol related problem, should contact one of the following organizations:

- Alcoholics Anonymous: 0845 769755 / www.alcoholics-anonymous.org.uk Provides support for anyone affected by drinking

- FRANK Helpline: 0800 776 600 / www.talktofrank.com Provides information and advice about drug/alcohol addiction and local services for those affected and their family and friends.

- Oxford City Community Drug Agency: 01865 723500 Assessment service, information, support, and advice for those with drug/alcohol problems and those affected by another’s use.

**Eating Disorders**

As eating disorders are serious illnesses, most sufferers need professional help to fully recover. Effective treatment is available and, for most people, the first step is to contact a GP who can assess your physical condition and refer you to the relevant help. Additional advice and information for both those suffering from an eating disorder and their friends and family is available from the following:

- Eating Disorders Association: 0845 643141 (www.edauk.com). Provides Information and Help on all aspects of eating disorders

- B-eat: www.b-eat.co.uk / 08456 341 414. Helpline, online support and a network of UK-wide self-help group for people with eating disorders

**Abuse and Violence**

If you should be the victim of abuse or violence and need immediate assistance, dial 999. If you wish to report a matter that is less urgent, contact the police at 0845 850 5505.

Other services available to victims of abuse or violence that offer support and advice are:

- Oxford Sexual Abuse and Rape Crisis Centre: 01865 726 295 or 01865 726 295 www.oxfordrapecrisis.net Listening, support, and information service run by women

experiencing, or who have experienced, domestic violence.

- Victims Support: 01865 751 511 or 01865 751 513. Offers practical advice and support to victims of crime.

**Counselling Services**

Counselling services are available to Oxford students at the Oxford University Counselling Service. Appointments are usually made within 5 days. Emergency services are not available from the Oxford University Counselling Service. If you feel you cannot wait for an appointment, contact a GP.

Other counselling and listening services are available through:

- Nightline: 01865 270 270. Listening, support, and information service run by students.

- Oxford Friend (LGBT): 01865 726 893 www.oxfordfriend.co.uk. Free and confidential information, support and counselling services.

- Oxford University Counselling Service: 01865 270 300 reception@counserv.ox.ac.uk. Provides professional counselling for Oxford students.

- Samaritans: 08457 909 090 jo@samaritans.org. Confidential listening service for the despairing or suicidal.

- Oxford Pro Bono Publico: www.law.ox.ac.uk/opbp/links.shtml

**Dentists**

Should you require dental treatment while you are in Oxford it may be best to visit www.oxfordshire.nhs.uk/dentists.asp where you can find further information and links to dentists who will provide either private or NHS care. Also, Studental is an NHS dental practice based at Oxford Brookes Campus. They will see any Oxford University students and Staff. Tel.: 01865 484608. Web site: www.studental.co.uk. Although NHS dental treatment is much cheaper than private, it is difficult to find, so best not relied upon for an emergency.
STUDENTS WITH DISABILITIES, LONG-TERM CONDITIONS, OR SPECIFIC LEARNING DIFFICULTIES:

Whether you have physical or sensory impairments, mental health difficulties, specific learning difficulties, such as dyslexia, or health conditions, such as epilepsy or arthritis, we would encourage you to let our Academic Administrator, Alison Franklin, know.

Early confidential disclosure of any conditions and needs will benefit you and enable the College and the University to support you in the best possible way they can. If you have a disability, injury or illness that affects your ability to sit examinations, special arrangements can be made for you. Please contact our Academic Administrator about requesting such arrangements, preferably with as much notice as possible.

More information for students with disabilities at Oxford can be found on the University Disability Advisory Service, found at: http://www.ox.ac.uk/students/shw/das/ or by email: disability@admin.ox.ac.uk

ALTERNATIVE EXAMINATION ARRANGEMENTS & FORM:

Any candidate with particular examination needs may apply to the Proctors (through the College) for approval of alternative examination arrangements. This may be because of a disability, a specific learning difficulty (dyslexia, dyspraxia, etc), or another medical condition. It may also be for reasons of faith, for example if a candidate is unable to take papers because of religious festivals, or if he or she is fasting. Students are asked to complete the short form overleaf to alert the College to their needs. If no form is returned, we will assume that students have no particular needs. Please note that it will not always be possible to make arrangements at short notice.

Ramadan The University has specifically asked colleges to bring to the attention of their students that the expected start date of the month of Ramadan in 2014 is 28 June, which is Saturday of Week 9 of Trinity term. Written exams may be set on this day and following days; final schedules are not released until approximately five weeks before the examinations, but departments whose students sat exams in this period in 2013 included: Graduate Entry Medicine; International Development; Politics and International Relations; Said Business School; School of Geography and the Environment; Social Policy and Intervention; and Sociology.

We recommend that students on taught programmes who intend to fast during Ramadan indicate this on the form overleaf so that we are able to provide further information about possible alternative arrangements which might be made if required. This is not obligatory but will enable the college to help you nearer the time.

Data handling
Any information given on this form will be shared only with members of staff in the College Office. In order to apply for alternative arrangements it will be necessary to share information with the University, but you will be contacted further about this before anything progresses.

If you have any queries about this, please contact the Student Administrator, alison.franklin@gtc.ox.ac.uk.
Green Templeton College, Woodstock Road, Oxford OX2 6HG | College Tel: +44 (0)1865 274770 | www.gtc.ox.ac.uk
ALTERNATIVE EXAMINATION ARRANGEMENTS FORM 2013/14

Name: ......................................................................................................................

Programme of study: ..................................................................................................

Do you have a disability or other medical condition that GTC should be aware of?  Yes  No

If yes, please give brief details:

Do you think you will require alternative examination arrangements?  Yes  No

If yes, please give brief details of reason:

Have you ever had alternative examination arrangements made previously?  Yes  No

If yes, please give brief details:

Thank you for completing this form. Please return it to Alison Franklin’s tray in the Lodge. If you have answered ‘yes’ to any of the questions, she will be in touch for more information.
LGBTQETC WELFARE:

Whether you are gay, straight, lesbian, bisexual, transgender, queer, intersex, or just figuring things out, Green Templeton aims to embrace everyone. We strive to provide an open and non-threatening environment for people to be themselves, and have earned a reputation for being a particularly welcoming community for LGBTQ students.

Feel like you need to talk with someone in confidence? Approach our male or female welfare officer. If you like, they can put you in touch with LGBTQ students at Green Templeton who would be happy to chat, accompany you to an LGBTSoc event.

These include:

1. Oxford University's LGBT Society at http://lgbtsoc.com/. LGBTSoc organises weekly drinks nights throughout term, in addition to a whole array of social and welfare events, including those targeted specifically at graduate students. Don’t miss their first drinks night of Michaelmas Term (usually Monday or Tuesday of First Week) – it’s huge!

2. ‘Poptarts’ at Baby Love Bar (at 3 King Edward Street, just south of the High) on Tuesday nights is a popular LGBT night. Beware the stripper’s pole!

3. Wednesdays/Fridays/Saturdays at Plush Lounge (Park End Street) and Friday nights at the Coven (Oxpens Road), are great club nights for the LGBTQ community in Oxford.

4. The Castle Tavern (24 Paradise Street) is a popular, centrally located gay pub, just around the corner from The Jolly Farmers (20 Paradise Street).

A further useful resource is http://www.queeroxford.co.uk/.

If you are LGBTQ and you would like to get further information and support the Terrence Higgins Trust in Pembroke Street will also be useful. It provides safer sex supplies, peer support and counselling to LGBTQ students, information about sexual health, HIV and AIDS as well as advice about how to deal with homophobia. Tel. (01865) 243389; email: info@thtoxfordshire.org.uk

INTERNATIONAL STUDENTS:

Green Templeton College prides itself on having a vibrant and diverse international student community. Most international students have little difficulty in establishing themselves in the College and University when they arrive. However, opening bank accounts, transferring money overseas and settling in can sometimes take longer and be more difficult than some students expect. Should you find that you need advice or guidance, or perhaps a sympathetic person to talk to, do not hesitate to approach the International Students Officer, VP Welfare, or any other member of the GCR. All members of the GCR are pleased to do whatever they can to ensure your time at Oxford is worthwhile. The following suggestions should make this transition a little easier.

Funds and Fees Information for International Students

It is useful to have money available when you arrive in case there are delays in opening your bank account. Most students need to buy a few things for their room, such as clothes hampers, bed linens, etc. Some will want to join clubs and societies, and others will need books and course supplies. Most students find these
initial costs add up to about £300. You should also keep in mind that you may need funds for food and living expenses (i.e. not rent or fees) until your bank account is open and any funds transferred.

**In what form should I bring funds when I arrive?**

Some students bring cash that can be exchanged to pounds, although there is always the risk of theft or loss. Safer alternatives include withdrawing funds from credit or debit cards, or bringing travellers cheques. Be aware of varying exchange rates. Usually a bank will offer the best rate. Avoid Bureau de Change facilities at the airport. Marks & Spencer on Queen Street also provide a good currency exchange service.

Normally the college and University are flexible in not requiring fees to be paid the moment students arrive if there is a delay in opening your bank account. However, these fees are technically payable at the beginning of term so one should try to provide the funds as soon as possible. If there are questions or problems with fees, contact Judith Lambert.

**UK Bank Accounts**

Most international students beginning study at Oxford will want to open a UK bank account. This account is not mandatory but makes living in Oxford much easier because of easy access to funds and availability of a cheque book. International students should be aware that opening this account can be difficult and time consuming. In rare cases the process has taken as long as two and a half months.

The following documents are necessary when you go to the bank to open an account:

- Your admissions letter to Oxford University
- Passport
- A letter from Green Templeton College explaining that you are a current member
- A document showing your residential address in Oxford

New international students should bring necessary funds to support themselves whilst their bank accounts are being opened or funds transferred from overseas.

**Transferring Funds to UK Bank Accounts**

Transferring funds from an international account to a UK account can be difficult and take up to two and a half months – especially when transferring from the United States. Details on how to transfer these funds can be obtained from your UK bank. It is important that you have funds available for your personal use whilst the transfer is taking place.

**Transferring Federal Student Loans from the US**

Before applying for loans in the U.S., carefully consult the International Student Office’s website regarding loan application procedure, which can be found at: http://www.admin.ox.ac.uk/io/usloans.shtml. Green Templeton College does not have a preferred lender and you should carefully weigh your options as they vary in their processing times and repayment options. One thing to keep in mind when choosing a lender is that there are only a couple that are experienced in dealing with international schools such as Oxford. Many lenders may accept your loan application only to go through Sallie Mae or IEFC in dealing with the college, which can considerably delay your processing times and loan disbursements. Once your loans are disbursed to Green Templeton College, the processing times are generally between 4-6 weeks but can be up to two and a half months. Please make sure that you arrange for living expenses (food, transportation and entertainment) for this time before your loan money is transferred into your bank account. The college will usually wait to take out your rent until your loans have been processed.

**Council Taxes**

Council taxes are fees payable to the municipality for garbage collection and water costs. Students are not expected to pay council taxes whether they live in private or college accommodation. However, non-
student spouses living in private accommodation are expected to pay 75% of standard council taxes, normally about £120 per month.

**Travelling to Oxford from Heathrow or Gatwick Airports**

Getting to Oxford from Heathrow or Gatwick is easy. At either airport make your way to the bus terminals and look for a bus called the Airline, run by the Oxford Bus Company (http://www.oxfordbus.co.uk/). When the bus arrives say that you want to go to Gloucester Green, Oxford’s central bus terminal. Travelling to Oxford from Heathrow normally takes about an hour and a half and costs around £25.

When you arrive in Oxford, it is advisable to first make your way over to Green Templeton College so you can sign in and collect your keys. The easiest way there – especially with luggage – is to take a taxi. The taxi stand is located directly behind the Gloucester Green terminal. A taxi ride to Green Templeton costs about £8 and only takes a few minutes.

**International Student’s Handbook**

The OUSU International Students’ Campaign has produced the Oxford International Students’ Handbook, a comprehensive welfare resource for the over 6,500 international students at the University of Oxford. Written by international students for international students, with contributions from the University's Careers Service, International Student Advisory Service and a Foreword by Dr Heather Bell, Director of International Strategy, the Handbook covers a variety of topics, ranging from practical necessities such as banking and communication services to the cultural aspects of adjusting to life from the UK. To access the handbook, visit: http://handbook.oxfordisc.com
STUDENT PARENTS:

Among the student body of Green Templeton College there are a significant number of parents with young children. The GCR is keen to better serve the needs of this student group and runs events such as parent-child teas, where parents can come with their children to the Observatory. It is a great way for them and students to mix and bring any ideas to the attention of the GCR. For more information please contact the GCR Welfare Team.

There are also facilities for student parents at University level, such as The Oxford University Newcomers' Club. It is run by volunteers, whose aim is to help newly-arrived partners of members of the University and visiting scholars to settle down and to give them the opportunity to meet people in Oxford. They run a newcomers session with children 0-4 years old. Please note that parents are responsible for their children at all times. Email newcomers.oxford@googlemail.com for more information and to register.

OUSU Support for Student Parents
The Oxford University Student Union provides support for student parents in the form of the OUSU Childcare guide and termly parent events. Support for individual parents is also available. A mail list has been set up: studentparents@maillist.ox.ac.uk. To subscribe, contact women@ousu.org. The subscribers list will be kept confidential.

College Activities & Common Room
Green Templeton tries to provide a range of activities where students are able to bring their partners/children. The GCR invites student parents and their families to most events (parental discretion is strongly advised for alcohol-related events) and Sunday brunches are especially suitable to visit when you have a family. You are also most welcome to bring your children to the Common Room. Since this is an area to have conversations and to relax, we would ask you to ensure that your children behave themselves.

Lawn
Unlike most other colleges, students are allowed to sit on our beautiful lawn in front of the Observatory. You are most welcome to bring along your children as well. Since there are poisonous herbs in the herb garden nearby, however, it is important that you supervise your children at all times. Please keep in mind that College staff members are unfortunately not legally permitted to look after children on College premises. Please remember that rooms in which students are working on assignments and preparing for exams surround the lawn. We would therefore ask you to ensure that your children conduct themselves appropriately.

Meals
You and your family are warmly to join us for lunch and informal dinners. Simply sign up online for meals or though the Lodge by phone, email, or in person. You are also welcome to bring up to 3 non-student guests to lunchtimes during the week, and children may receive reduced prices and portions. Finally the GCR brunches on Sunday during term time at 11.30am in the bar are a perfect gathering to bring your children and mingle with other students.

Childcare
This seems to be the biggest problem for all new parents. In addition to meeting other GTC students and independently arranging babysitting or childcare options, there are a variety of university-wide and Oxford-based options. Consult the Oxford Daily Info’s ‘Baby Base’ for more information: http://www.dailyinfo.co.uk/services/babybase/babybase.htm
Nursery
The University does have a few nurseries (see http://www.admin.ox.ac.uk/eop/child/nursery.shtml) but these are difficult to get into and you would be wise to pay the deposit to secure a place on the waiting list in advance of coming to Oxford. Four colleges also have nurseries and information is available on the same website.

Many student parents find that private nurseries are their only option especially if they are only in Oxford for a year. These generally have places available but of course, are more costly than University-run nurseries. College nurseries our parents have used include St Anne’s College Nursery (contact the nursery directly for information – Tel: 01865 274868). The Jericho Community Centre also holds a parent-run playgroup; contact 01865 552001 (morning only).

Useful Books
If your children are small, be sure to buy a copy of Oxford for Under Eights as soon as you arrive. Copies can be obtained from the Quaker (Friendly Society) shop in St Giles just past the intersection with Little Clarendon Street. This book contains invaluable information about schools, childcare and things to do on a rainy day.

Free things to do on a sunny day
Port Meadow
A large meadow with cows, horses, ducks and dogs within walking distance of the college. Kite-flying and picnics will delight your children.

St. Barnabas Playpark
A small park with swings and slide in Great Clarendon Street.

Aristotle Playpark
A larger, better-equipped playpark with public adjacent playing fields next to the canal and Port Meadow.

Free things to do on a rainy day
The Library
Oxford Central Library at the Westgate shopping precinct holds story-telling and rhyme-time on Wednesday mornings from 10h30 to 11h00. Tel: 01865 815 373

The Museum of Natural History and Pitt Rivers Museum
This is the best place to take your children on a rainy day. There is always a lot to see, children are encouraged to touch everything and on Sundays, there are activities for children from 2pm onwards. Go during the week in school term and have the place to yourself. www.oum.ox.ac.uk

Things to do on a rainy day – requires some payment
Swimming
The closest pool is the recently upgraded Ferry Pools Activity Centre off Marston Ferry Road in Summertown. All children in Oxfordshire swim for free but you need to bring identification to prove you and your children are resident in the county. See http://www.oxford.gov.uk/leisure/ferry-sports-centre.cfm

Ice-skating
Children can skate from the age of three. See http://www.oxford.gov.uk/leisure/oxford-ice-rink.cfm
SECTION III: GET INVOLVED! COLLEGE LIFE AT GTC

While everyone has come to Oxford to study, it is also important to make friends, stay in shape, explore new ideas, and let our hair down every once in a while. This section has information on extra-curricular life at GTC and beyond.

SOCIETIES & FORUMS:

Book Club
The GTC Book Club meets twice a term to discuss modern novels that are available in paperback. Meetings are open to all members of the College and their guests. Books for discussion are agreed by members of the club. Any member may propose a book to be read, on the basis that either they, or someone they know, are willing to introduce it. There are no formal membership arrangements. If you are interested, please just come along. You will find a very warm welcome, sherry or orange juice and a lively discussion. Several members dine in College after meetings. Meetings are normally held on Thursdays at 6.00pm in the Fellows' Room off the Common Room. Details of future dates and books will be listed in the Calendar of Events. Contact Paul Brankin (paul.brankin@ox-exec.co.uk).

Book Transplant
The Book Transplant is a project set up a few years ago by Oxford medical students to collect donated medical textbooks from staff and students to be sent to hospitals overseas where they are needed. We have collected thousands of books, raised over two thousand pounds in sponsorship and sent several hundred books to hospitals/medical schools in Africa, Asia, Eastern Europe and the Caribbean. Books are sent out in the backpacks of students on electives, in the luggage of international staff/students returning home, or in major shipments to hospitals and medical schools. As an Osler-GTC society, we are always looking for enthusiastic students at GTC (of all disciplines!) to get involved and help to expand the project. If you are interested and would like to find out more, please get in touch: oxbooktransplant@gmail.com.

Choir—The Observatory Overtones
Have fun singing songs from popular and vibrant musicals, as well as learning traditional choral music. Fellows and students all welcome. No prior experience necessary – just turn up and be transformed into a soprano, alto, tenor or bass! Rehearsals are normally on Sunday evenings in term-time. Contact Clio Korn at clio.korn@gtc.ox.ac.uk.

Environmental Society
The Environmental Society is one of GTC’s most active organizations. In the past the society has met weekly and runs a variety of programmes, from bi-weekly film screenings on critical environmental issues to a community garden at 33 St Margaret’s Road. The society has also actively worked to transform college policies and has been instrumental in a push to improve building efficiency and broaden the college’s recycling program. To get involved, please contact the GCR Environmental Officer (environmentalrep@gtcgcr.org).

Oxford Global Health Group
The Oxford Global Health Group is an enthusiastic, student-run society that aims to promote interest in international health issues, and raise money for various medical charities. In addition to a range of annual conferences, we regularly invite speakers to talk on a wide range of global health topics. These small group master classes take the form of a short talk followed by a lively and informal discussion and often take place on GTC’s main site.
Over the years our master classes have included topics such as: social and economical problems contributing to global healthcare inequalities, tropical medicine, disaster and relief medicine and practicing medicine and surgery in the developing world. Last year the committee expanded to include a Medicins Sans Frontieres representative, as well as a Medsin rep. The year’s other events will include film evenings, OGHG careers evening, conferences, such as World TB day, and charity fundraisers. We are also very excited to be starting a podcast series from eminent members of the global health community. For more info or to sign-up to our mailing list visit www.oxfordghg.co.uk, or email info@oxfordghg.co.uk.

Parents & Partners
The College offers a variety of activities and events for partners and families of GTC students, both in and out of term. Last year, these included socials, family-oriented dinners and an outdoor family BBQ and concert. This year the group hopes to work with parents to help coordinate a volunteer babysitting scheme. If you’re interested in hearing about what’s on offer, get in touch with the GCR Couples and Families representative.

Photographic Society
Green Templeton is fortunate to have a fully furnished darkroom on the ground floor of Observer’s House. Chemicals and supplies are free to use by members of the photographic society, but photographers must supply their own paper for prints and enlargements. Request the key for temporary access via the Lodge. Members of the society frequently organize master classes, discussions and workshops. If you’re interested in hearing more, contact the GCR President.

Richard Doll Society
We are the College medical society founded to promote the social and academic interests of members of college interested in medicine and related subjects. We are open to all members of college - medics and non-medics alike. We hope to encourage contact between students, fellows, and alumni through careers and general interest events, academic seminars, Christmas and summer parties and an annual dinner. New ideas for events are welcome! If you are interested in getting involved with the management of the society, or would simply like to join our mailing list, please e-mail richarddollscience@gmail.com

Welfare and Wine
W&W is a fun, friendly, and inclusive weekly conversation on questions of human welfare hosted by students at Green Templeton College. The discussion series welcomes students and fellows from all disciplines to help each other gain a higher sense of truth and understanding in the complex problems that confront the world in which we live. Usually held on Wednesday evenings in the Observatory, W&W is an informal group with no weekly commitment required.

Wine Tasting Club
Wine tastings are held once or twice a term. They are open to all students, and are held either in the Stables Bar or in the Observatory. Some of the tastings are presented by professionals in the wine industry and some by GTC members.

SPORTS:

Overview
There are plenty of opportunities both within the College and the University at large to get involved in sport. All levels are welcome! If you are interested in playing a particular sport for the University, be sure to approach the appropriate booths at Freshers’ Fair and have your name added to the mailing list, or go to the sports team websites and contact the team captains. Most University team trials are held during 0th
week, but this will differ by sport. Please visit the university sports website for further details: http://www.sport.ox.ac.uk/. A list of university sports contacts can be found at: http://www.sport.ox.ac.uk/club-contacts

If you play sports at the University level, you may be eligible for financial support from college. For more information and to apply, contact the GCR Sports & Societies officer. The GCR Sports & Societies Officer works to accommodate all sport team requests and either assemble college teams for the intercollegiate competitions or provide you with the contact information of another college team you can play with. To learn more, be sure to attend the Sports BBQ during orientation and sign up for sports of interest.

**College Sports Facilities & Equipment**

Sports facilities at college include the tennis and squash courts, both booked through the Lodge, and the multi-purpose sports building.

The college owns a collection of sports equipment ranging from cricket bats to an American football that students can borrow from the Porter’s Lodge. In order to take out equipment you will need to leave your University Card with the porter on duty. All damaged equipment is the responsibility of the borrowing student, so please take care of the equipment you borrow.

**College Sport Teams and Opportunities**

The college has a wide variety of sports teams and opportunities for all levels; the largest are the rowing, squash, football (soccer), table tennis, and basketball teams. Please contact the GTC sports officer if you are interested in playing any sports for the college. Some GTC sports teams are combined with Osler House. For Osler sports teams please visit: http://osler.co.uk/archived/index.php?option=com_content&view=article&id=12&Itemid=17

**Oxford Gym Facilities**

- Iffley Road Sports Complex: Jackdaw Lane, Iffley Road, Oxford OX4 1EQ Tel: 01865 240476 http://www.sport.ox.ac.uk/oxford-university-sports-facilities/sports-facilities
  
  GTC has a special relationship with the Iffley Sports Complex to allow GTC students free membership, so just show up and give them your Bod card...they'll take care of the rest.
  
- Oxsrad Sports & Leisure Centre: Court Place Farm, Marsh Lane, Headington, Oxford OX3 0NQ Tel: 01865 741336
  
- Peak Fitness: 6 High Street, Oxford, OX1 4AB. Tel: 01865 251261
  
- LA Fitness: Littlegate House, 16/17 St Ebbes St, Oxford OX1 1PT Tel: 0870 224 5506
  
- Holiday Inn Oxford: Peartree Roundabout, Woodstock Road, Oxford, OX2 8JD. Tel: 0870 4009086
  
- The University Club: 11 Mansfield Road, Oxford OX1 3SZ Tel: 01865 271044 http://www.club.ox.ac.uk/
  
- Ferry Leisure Centre, Summertown: http://www.fusion-lifestyle.com/centres/Ferry_Leisure_Centre

**ACADEMIC INITIATIVES:**

GTC encourages students to organise their own academic events in College, and the annual flagship event is the student-run Human Welfare Conference (see below). If you would like to organise academic events in GTC with some fellow students, there is funding available to assist you.

Applications will be considered at the termly meetings of the Student Support & Scholarships Subcommittee (contact Registrar April López or Senior Tutor Chris Sauer for provisional dates). Applications should include details of the proposed event, a budget indicating the overall cost and amount of funding
requested from the college, plus any other funding already received and be sent to April López (april.lopez@gtc.ox.ac.uk) who can also be contacted if you have any queries about the grants.

Please note that funding will not normally be given from this source for personal academic needs such as conference attendance. Funding is reserved for events that will benefit the broader GTC community.

**Human Welfare Conference**

Each year a committee of GTC students organises a Human Welfare Conference with attendees from all over the UK and abroad. As the conference is student-run, the theme, list of guest speakers, and review of presentation submissions is the responsibility of a volunteer student committee. The conference is a first-class opportunity for members of GTC to gain experience in organising all aspects of an academic conference at Oxford. Website here: http://hwc.gtc.ox.ac.uk/

Past conferences have tackled a variety of multi-disciplinary themes, with titles including: *Innovations in development: Challenging convention to advance human welfare in low and middle-income countries* (2014); *Well defined? Interdisciplinary understandings of human welfare* (2013); *Crisis? What Crisis? Human Welfare in the Balance* (2012); *Arrested Development? Youth Welfare in a Time of Scarcity* (2011); *Paved with Good Intentions? The Road Ahead for Humanitarianism* (2010); and *Globalisation and Human Welfare: Innovations in Sustainable Solutions* (2009). What is the theme for this year? That’s where you come in! We are looking for a group of student volunteers to help plan, organise and run this year’s conference. It is a lot of fun and will give you experience in planning a major academic event at GTC.

Anyone interested is welcome! For more information please contact the GCR President or hwc@gtc.ox.ac.uk.

**ENTERTAINMENT IN COLLEGE:**

**The Stables Bar**

The bar is the main social centre for the college. During the week it is open from 8pm ’til 11pm (midnight on Thursdays) and is a great place to head to after dinner, with the friendliest staff and best alcoholic and non-alcoholic drinks in Oxford!

**Special Events**

Our BOPs take place roughly every two weeks, and we party until 1am! BOPs are often themed and fancy dress is encouraged. All musical tastes are catered to with everything from eclectic cheese to house to R&B, presented by a host of live bands and guest DJs.

Check out the term card for what’s happening this term and start planning your outfits! The bar also plays host to numerous other events organised by Charities, Welfare, Sports, and International Students’ representatives; past events include Pub Quizzes and Live Music Nights. Societies and individuals can host their own events in the bar.

Term cards detailing college social events can be found in your pigeonholes at the start of each term. Keep your eyes peeled for posters advertising events being held throughout the term. And read the Grapevine, our weekly e-mail newsletter!

**The Summer Ball**

Held once a year, the Summer Ball is the highlight of the social calendar - it is a spectacular party, and a very special night for all our students and their partners and friends. For example, a past ball was themed
'The Brothers Grimm’ and featured an amazing 4-course dinner, headliner band ‘Young Knives,’ a Silent Disco, VIP Lounge (with masseuses), fortune telling, tons of food and drink all night, and a variety of games and activities, including a mechanical sheep. Students typically set up a committee to plan the ball. Participating in this committee is an excellent opportunity to make your mark on one of the college’s most exciting events! If you are interested in helping to organise the ball, please get in touch with the GCR President.

**Charities & Development:**

Both the fellows and students at Green Templeton College are enthusiastic about supporting charitable organisations with fun events to raise both money and awareness. The Charities and Development Officer plays a central role in encouraging this enthusiasm, organising fundraising events and using student body input to decide which charities support are supported on a termly basis. The Officer also acts as the student representative on the College charities committee, ensuring strong links between college-wide fundraising and the GCR's efforts to draw attention to and support nominated organisations.

**Charities Supported by Green Templeton**

The GTC GCR has established links with certain Oxford-based charities such as The Gatehouse and KEEN but is always looking to support as many causes as possible. The GTC College Charities Committee hosts a few fundraising events and selects a local and an overseas charity to support each term with the input of the Charities and Development Officer. The GCR hosts its own fundraising events such as the ‘Limeaid’ charity concerts where GTC students and fellows showcase their amazing talents for a nominal entry fee.

**Volunteering**

If you’d like to get involved with volunteering and charities based here in Oxford, check out the website below for ideas and contact details:

- [www.oxfordhub.org/localvolunteering](http://www.oxfordhub.org/localvolunteering)
- [www.oxfordgatehouse.org/](http://www.oxfordgatehouse.org/)
- [http://www.keenoxford.org/web/](http://www.keenoxford.org/web/)
- [http://www.jacari.org/](http://www.jacari.org/)
- [http://users.ox.ac.uk/~amnesty/](http://users.ox.ac.uk/~amnesty/)

**Development at GTC**

The development portfolio is concerned with creating opportunities for GTC students to build on skills sets during their time here in Oxford. For example, the exciting Personal and Professional Development series draws on the pool of talented fellows and associates at the college who run workshops that address issues such as effective communication, abstract writing and identifying your personal strengths and weaknesses. This series is designed to be an active response to student body development needs and so is flexible enough to incorporate new workshops as requested by students. GTC also runs a successful coaching programme, pairing students with executive coaches. Please reach out to the GCR Personal and Professional Development Officer for more information.
For medical students at Green Templeton, Osler needs little introduction. But for the majority of Green Templeton students who are not medics, here is a primer on Osler:

**What is Osler House?**

In its early days, Green College enrolled only medical students. Today, the merged Green Templeton welcomes students and fellows involved in research on a range of topics related to human health and welfare. However, the college maintains a strong connection with the medical community.

Osler House is the University's society for medical students. Located at the John Radcliffe Hospital site in Headington, it is ideally located for Green Templeton medics working at the hospital and is also the venue for many Osler events. The no. 10 bus runs from the Banbury Road directly to the hospital and costs £2 return, or you can take a taxi (~£5) or even get fit by cycling up the hill; it only takes about 15-20 minutes.

Osler House is the medical school's clubhouse on the JR (John Radcliffe hospital) site, which recently reopened following an amazing million-pound renovation. The new development is pretty fantastic, including its own pool table, table football, table tennis, computer suite, shower facilities, TV, garden and croquet lawn amongst other things. Food served from 8am to 3pm, with cheap cooked breakfasts to keep you going through the day and a variety of sandwiches, snacks, drinks etc for lunch. The food is all subsidised by Osler, making it a much cheaper option than other places on the hospital site! It’s a great place to read the papers, take a break, watch TV or chat with friends. Osler bar is also open on selected evenings.

Check out the website at: www.osler.co.uk

---

**Did You Know?**

The GTC Radcliffe Observatory was built in 1772 to record the Transit of Venus. The Grade I listed building is based on the Tower of the Winds in Athens, Greece.
SECTION IV: FAQs / THE NUTS & BOLTS OF LIVING IN OXFORD

NEW STUDENT FAQs:

1. How do I get to and from Green Templeton for the airport/bus station/train station?

Airport
The most convenient arrival airport is London Heathrow, from which there is a frequent express coach (bus) service to Oxford. London Gatwick is a little further, but again there is direct coach service to and from Oxford. For both these services you can find more information on times and fares on: http://airline.oxfordbus.co.uk/timetables/. You can get your tickets when boarding the bus. It costs about £25-30 and runs pretty much 24 hours.

Birmingham International, Southampton, Stansted, and Luton Airports have less frequent coach and/or rail connections with Oxford.

When you get to the bus or the train station in Oxford, follow the signs to the taxi line and take the one at the front of the queue.

Bus
The bus station (Gloucester Green) is a 15-minute walk from GTC, so if you have a lot of bags you should catch a taxi. If you are living in the college houses on St Margaret’s Road or Observatory Street, and you can’t carry all your luggage easily, then get the taxi to wait while you pick up the key to your room from the Porter at Green Templeton, and then ask the taxi driver to drive you to your room. If you are living at college, then you don’t need to worry about this. The cost of the taxi should be less than £8. The black taxis are slightly more expensive than the radio taxis: 01865-240000.

Train
If you will be travelling by train, then look for deals online since you can get some real bargains up to two weeks before your travel date if you book online. Use www.nationalrail.co.uk and consider a railcard to find cheap tickets. The student rail card costs 30£ per year. The Oxford train station is about a 20-minute walk from GTC. The cost of the taxi ride should be less than £10. The Porters’ Lodge is open 24 hours a day – arrive at any time to collect your keys.

2. What do I need to collect from the Porter when I arrive?

You will collect your house/room key, a ‘barrier’ key, and electronic fob (the things that give you entrance to things at Green Templeton College, including the front gate that is locked all weekend and at 9pm on weeknights). You will need to sign a green form for these.

3. How do I get Internet and computer access?

Refer to the section ‘Computing’ in this Rough Guide.

4. Should I call one of the bike shops and reserve a bike now or are there plenty of bikes available at the shops and the Oxford Union sales?


There should be plenty of bikes when you get here. You can check out DailyInfo or Gumtree for private bike sales, or many of the shops in Oxford will be ready for the influx of students arriving in September/October. A new bike costs about £90-200, while a second-hand one may be around £30, but probably closer to £50-60. Also worth checking out is Back on Trax, a bike shop that comes to you. They do repairs and sell new and used bikes. Find them at http://www.backontrax.co.uk/

5. Which bank seems to be the best/most popular for international students?

The terms and offers from banks change every year for international students. Watch out for banks that charge you monthly fees if you have less than a certain amount in the account. However these banks may be the only banks to give international students a cheque book, so you have to weigh up your options. You may only need cheques a handful of times, and make do with an account and debit/credit card. Beware - it will take you an average of 3 weeks to open your account - English banks are notoriously slow!

Check the International Students section of the Rough Guide for more information on banks and transferring money from abroad.

6. Should I get a pay-as-you-go phone or a cell phone plan?

Some students recommend bringing a handset from home that is not locked to any network and getting a pay as you go SIM card. It's probably best to check out the many stores when you get here. If you are here for a one-year masters programme and are unsure about how much you will use a phone, a pay-as-you-go plan is probably the best. Students staying for an MPhil or longer may consider a mobile phone plan.

A relatively new and cheap network that has started operating in Oxford is GiffGaff. It’s a community run service that runs on Orange’s network. They offer very cheap international calls. Network coverage is not always great – but it may be worth your savings! You can only order a sim card online: http://giffgaff.com/

7. What’s the difference between Green Templeton College’s Freshers’ Fortnight and the Freshers’ Fair?

At Green Templeton we have a Freshers’ Fortnight, which is just the name for the activities that happen at Green Templeton over the two weeks when you arrive. The Freshers’ Fair is an Oxford University Student Union event that goes for 3 days, although you will have an invitation for only one day delivered to your pidge at Green Templeton. At the Freshers’ Fair all university wide clubs recruit members - it can be overwhelming, but is great fun and you’ll see lots of interesting clubs.

8. What do I wear for Green Templeton College dinners and events?

In terms of dress – this is something everyone in Oxford worries about to begin with – don’t worry too much. Be yourself.

Welcome Parties and Sunday Brunches?
This will be fairly casual - some people will just come wearing jeans, others will make a little more of an effort, but it’s nothing too glamorous.

BOPs?
Dress up like going to a party/club/fancy dress in keeping with the theme.

Formal dinners (Wednesdays and Thursdays)?
Formal dinners at college require a little more dressing up than normal - something you would wear to your parent’s birthday party at a restaurant will definitely be acceptable! You wouldn’t get away with
wearing denim to this event, but sometimes ladies could still wear trousers if they are nice. Men – think at least a shirt and tie with nice trousers. Academic gowns are not required, although many of the Fellows will wear theirs.

**Friday black tie dinners?**

Black tie dinners usually do involve a nice dress for the ladies and black tie for the men. The proper ball gown/tux is usually reserved for the Green Templeton College Ball (in July each year), but a nice cocktail dress, or nice dress/suit to go to a restaurant usually does the trick. Basically it is only students that go to these dinners, so whatever you wear at Green Templeton will be fine!

9. **Do people usually purchase their own tuxedo for black tie dinners or do they rent/hire them?**

Some people turn up to Black Tie dinners in a usual suit and then hire a tux once a year for the Green Templeton College Ball. However, a store called the Ball Room (located on the Magdalen round-about, at the junction of the London, Cowley and Iffley Roads) offers great deals on used dress clothes. One of us paid £99 for a sharp-looking, second-hand tux, including shoes, trousers, shirt, cuff links, jacket, and bow-tie! The black-tie dinners are not compulsory, but you will find a group of people who do go to every one. We think they’re great fun!

10. **For the matriculation ceremony, the subfusc clothing is a dark men’s suit. Does it have to be a solid grey or black? Or can it have small pinstripes for a European look?**

The subfusc rules seem to be very blurred. Pinstripes would be fine, as long as the suit is dark (i.e. navy, grey, black predominantly). When one of us matriculated, we saw a girl with red stripes on her skirt (which was only about 3 inches long anyway! Not recommended).

11. **How often do students wear their cap and gowns? Is this only to formal dinners, etc?**

DPhil students really need a gown only for their matriculation and graduation. At Green Templeton we don’t need them for dinners. You can hire (rent) them from the Porters’ Lodge (at a cost of under £4), but we’d suggest emailing Alison Franklin now if you want one for matriculation. If you’re a Master’s student you’ll need them for exams, but again, you can hire them from the Porters’ Lodge if you reserve one in advance. Otherwise if you really want a gown, just buy the Oxford Graduate gown when you get here for about £30. The college will send you an email before arriving asking whether you would like to buy one, and arrange the logistics for you. Sometimes you may need a gown for attending dinner at another college’s formal hall, but again you can borrow it from someone.

12. **How do I join college clubs/societies of other colleges or the university?**

The Freshers’ Fair put on by the Student Union will have whole host of college and university clubs in a room with stalls trying to convince you to join them! Most college clubs are happy to have students from other colleges as members. The Freshers’ Fair will be on 3 days in early October - you should receive an invitation to it in your mailbox at Green Templeton.

13. **How much would you say that people spend (in pounds) per month at Oxford in terms of going out (pubs/restaurants/movies)?**

Obviously this varies a lot from person to person. But some basic prices:

- Pint of beer at a pub: £3-4.
- Meal at pub: £7-9
- Meal at restaurant: £8-15
• Movies: £6-9 (show your Bod card and you can usually score a discount)

A lot of Oxford restaurants offer student discounts or special deals. Make sure you ask to get the most out of your money! There tends to be more eating within college. Potluck dinners, where everyone brings a dish to share, rather than going to a restaurant, are lots of fun and cheaper too.

Drinking in the Green Templeton College Bar is much cheaper than a pub, with beer for around £2.50. A night out on a Saturday night usually costs around £20. It is also possible to get 2 for 1 deals at the Odeon cinemas in Oxford if you are on the Orange mobile phone network. More information here: http://web.orange.co.uk/p/film/orange_wednesdays.

You might also want to consider using your University Card to get discounts in stores such as Rymans (useful for stationery supplies) and clothing stores such as Topshop/Topman. Most stores will advertise their discount but it is always worth asking.

Another place to find good discounts, especially at restaurants is www.moneysavingexpert.com. You can often find money-off deals for places such as Strada and Cafe Rouge on Little Clarendon and Ask and GBK on George Street by simply clicking on the link and printing off the voucher.

14. Can one eat at other colleges - and do most people eat meals in Green Templeton College on a regular basis?

Green Templeton provides weekday lunches and formal dinner weekly on Wednesday, Thursday. Informal Tuesday dinners are usually provided twice or trice a term (keep an eye on the term card!), the same goes for Black Tie Friday dinners. All dinners are generally very well attended. You will need to sign-up online for these meals in advance (see also the “College Meals” section above). Most students cook for themselves and eat at Green Templeton, but nearby there is St Antony's and St Hugh's Colleges which do dinner every night (you can simply walk in at about 6.30-ish). Most colleges are open to any Oxford student for lunch and non-formal dinners, but it’s worth checking with them before making plans.

15. Is there a student employment agency at Oxford?

Plenty of Oxford work is advertised daily on the website www.dailyinfo.co.uk under the jobs offered tab. Other jobs are advertised directly from potential employers. Through Oxford, the Careers Service is now running a service advertising vacancies. Some are full-time, post-graduation jobs of course, but there are also part-time jobs (often within the university or colleges) aimed at current students. Visit www.careers.ox.ac.uk for more information. Also check with your department, which will likely advertise part-time research assistant and administrative positions.

16. Can I join the GCR Committee?

We'd LOVE to have your interest and expertise on the GCR Committee, and we will be holding hustings in 4th week of Michaelmas, where all non-executive positions will be open. Elections for executive positions take place in Trinity. We meet once every two weeks in term time, and what actually gets done is down to the individual committee members. Generally, being on committee entails organising one or two events during term, and setting up initiatives you think are required at Green Templeton. For a more in-depth outline of what the positions entail, the constitution (available at www.gtcgcr.org) is your best bet, or get in touch with the GCR member currently holding the position.

17. May I have a guest to visit?
Students can have one visitor overnight in their room for up to three nights at a time. Single mattresses and one double mattress (airbeds) with electric pump are available from the porters. Alternatively, guest rooms are available through Nick Martin. For more information please refer to the “College Accommodation” section in this Rough Guide.

18. What is the University Club?

The University Club is a bar/restaurant/gym common area for University members - to get into the bar area/ restaurant you need to be a University member, or a guest of a University member. It is a nice place to eat, have a drink and watch sport. The place particularly gets crowded during international sport tournaments such as the World or Europe Football Cup. There are also some gym facilities that are quite good which offer exercise classes. It’s on Mansfield Road, near the Sciences area.
WHERE DO I...?

While a wide variety of options are not covered here, we focus on Oxford’s more affordable options to support the financial welfare of our students. There are more expensive options for everything, and should you have a taste for ‘haute couture’, please ask a returning student or anyone on the GCR.

...buy clothes?
- **Primark**: Other than charity shops, this is your best bet for cheap clothes. Follow Woodstock Road down to City Centre, turn right at Carfax (onto Queen St), and into the Westgate Centre at the end.
- There is a large **Topshop** on Queen Street and an **H&M, Office, Zara** and many specialty shops such as **French Connection UK** in the Clarendon Centre (entrances on Cornmarket and Queen Street)

...buy linens and household items?
- **Boswells**, at the end of Cornmarket, carries appliances, lamps, cookware, and linens. Not always a lot of choices, but basically everything you could need in one shop.
- **Debenhams**, on Magdalen Street near Cornmarket, has nice linens and home wares on the top floor (for top prices).
- **Marks & Spencer** has a good selection of linens, duvets, and home goods.
- Want selection? Head to **Homebase** down Botley Road. Tonnes of option and worth the taxi ride back.
- **Argos** – hopefully it will last the year! Order online or collect downtown.

...get groceries?
- **Tesco** on Magdelan Street has the widest range.
- Lazy? At College? Pop over to **East West Provisions**, just up Woodstock Road.
- **The Cooperative** on Walton Street is also close to college and has good weekend hours.
- **Aldi**, down Botley Road, has the best deals.
- **Lung Wah Chong**, near Said Business School, has a great range of Asian products.
- **Marks and Spencer** on Queen Street has a great range of more luxury products.
- Whole food lovers may want to check out **Uhuru** foods on 58 Cowley Rd. They also may be disappointed...
- Fresh produce is available at the **open market** at Gloucester Green every Wednesday and some Thursdays.
- The **covered market** between Market and High St. offers fresh produce, meats, and cheeses.
- While you’re visiting our local shops, check out the **Woodstock Road Deli** just south of Green Templeton for a great cheese selection or a tasty salad and other organic food.
- Oxford also has many farmers markets, for example a weekly one on Sunday in Summertown, or one every 2nd an 4th Saturday of the month on North Parade: http://northparademarket.co.uk/

...watch Summer 8s, a regatta, Torpids?
- Make your way to the **Longbridges Boathouse**, the location of GTC’s clubhouse. Follow Woodstock Road to the City Centre, past Cornmarket, and past Christ Church. Cross Folley Bridge and turn left onto the towpath. Follow the towpath down for ½ mile and the boathouse will be on your right. Jump on an erg in the top floor, or help an 8 pull out a boat and blades to hit the water. Contact GTBC President Kareem Ayoub (president@gtbc.org.uk) for more info.

...buy books I (don’t) have to read for lectures?
- Apart from the well-known bookstore known as **Blackwells** on Broad Street, there are a variety of cool little bookshops near college.
- **Albion Beatnik** is down Walton near Little Clarendon and has a wide selection of new and used books, and there is a £2 bookshop immediately across the street.

...get some late night food?
- Just outside the college gates is a North Oxford favourite, **Ali’s Kebab Van**.
- Down Observatory Street and right at Walton Road will take you to **Peppers Burgers**, often open late.
- If you want something else, walk down Woodstock Road and take a right at Little Clarendon for **G+D**’s Ice Cream.
- A new addition to the scene is a **wood fired pizza van** just outside Christ Church College. Well worth the hike!

...take a first date?
- We recommend you head to Jericho or Summertown for this one. Jericho offers an amazing array of options, including **Branca, Strada, Brasserie Blanc, Mamma Mia’s, Loch Fyne** etc.
- If things are going well, why not have a drink at Jericho’s **Freud’s** or the **Rickety Press**?
- Even better, avoid the chains and head to Cowley: **Door 74, Red Star**, gastropub **Magdalen Arms**, or **Big Society** (ping pong!).

...get my groove on?
- If the 1AM end to our GTC bops is just too early, head down Walton Road to a collection of clubs on Park End Street and Hythe Bridge Street including **Wahoo and The Bridge**.
- You can also shuffle down to the City Centre for some fun at **Maxwells**, the **Purple Turtle** (this one is special), or **The Cellar**, which has a great world music night called ‘Bossaphonik.’

**ENTERTAINMENT IN AND AROUND OXFORD:**

*Note: Check out [www.dailyinfo.co.uk](http://www.dailyinfo.co.uk) and the OUSU Handbook for more info.*

**Outdoors**
- Visit the many different **colleges** in Oxford. On the ‘must see list’ are Christ Church Cathedral, Magdalen Tower and Deer Park, Worcester Gardens, the New College Mound, and the Observatory at GTC!
- Go for walks on **Port Meadow**, just off Walton St (via Walton Well Road). If you are romantically inclined bring a blanket, picnic and a partner for a sunset by the Thames. Alternatively, borrow the GTC punt and head over to the **Cherwell Boathouse** for a leisurely ride up and down the Cherwell River, winding past Uni Parks and Lady Margaret Hall.
- Gather a group and walk to the **Trout** pub & restaurant, at the north end of Port Meadow (takes about 60 minutes). If that’s too far, stop off in Binsey for a drink at the **Perch**, only about 25 minutes up Port Meadow.
- **Oxford University Walking Club** leads day hikes around Oxfordshire almost every weekend – they’re free (except for transport) and a great way to meet people from other colleges. Find the schedule at [www.ouwc.org](http://www.ouwc.org).

**Arts**
- Museums: Natural History and Pitt Rivers (Parks Road), The Ashmolean (Beaumont Street), History of Science (Broad Street), and Modern Art Oxford (Pembroke Street)
• Theatre: Oxford Playhouse (Beaumont St), the Apollo, the Burton Taylor, New Theatre (George’s Street), and the North Wall (South Parade in Summertown).

• Cinema: Phoenix Picture House (Walton St) has foreign films, Odeon Cinemas (Magdalen St. & George St.) has Hollywood.

• Music: www.oxfordbands.com for a guide to the local live music scene.

• Comedy: Jongleurs (Hythe Bridge St); the Jericho Tavern (Walton St.)

**Pubs/Bars**

• The Jericho Tavern: One of Oxford’s best (Walton Street in Jericho)

• The Turf Tavern: President Clinton’s old haunt (Bath Place just off Holywell).

• Kings Arms: The favoured pub of Oxonians, said to have the highest IQ per square foot of any pub in the world (at Parks Road and Broad Street)

• The Anchor: A quiet pub just north of Jericho – closest place for the Saint Margaret’s Road crew. At the Kingston Road end of SMR.

• Royal Oak: Just across from GTC lots of nooks for cosy drinks and a beer garden when the weather is decent.

• The Rickety Press: On Cranham St, deep in Jericho – new, hip and full of leather sofas and good ales

• Rose and Crown: On North Parade, a classic, great Sunday Roast, and the rumoured pub of choice of Radiohead’s Thom Yorke!

**GETTING AROUND:**

**Local**

_Bicycle_: the best way to get around. Nearest bike shops: Walton Street Cycles and The Cycle Centre (Walton Street) and Bikezone (St Michael’s Street). You must use lights at night and helmets are highly recommended.

The GCR also highly recommend The Oxford Bicycle Company, a MOBILE cycle repair and sales operation run by local bike guru Dave Cozier. 07766 239 800, info@oxfordbicyclecompany.co.uk. Or, even better, learn to repair your own bike through the Broken Spoke Bicycle Cooperative (www.bsbcoop.org), centrally located near Christ Church and Pembroke Colleges.

_Local bus_: the Oxford Bus Company (www.oxfordbus.co.uk) and Stagecoach Oxford (www.stagecoach-oxford.co.uk). Ask for information at the Gloucester Green central bus station.

_Taxi_: ABC Taxis (775577), or City Taxis (794000)

_Car_: Parking in Oxford is limited so students are encouraged to find out more before bringing a car to the city. Rewley Abbey Court has a car park which can be accessed through a metal barrier by those who have paid for car park usage. If you want to pay for a car park space for the whole year, please speak to Nick Martin on (2)74795 to apply. The cost is £500 for the year. It is also possible to rent a car park space for £2.50 a day, for which you should contact the porters lodge.
National
To London: the Oxford Tube (www.stagecoachbus.com/oxfordshire) and X90 (http://www.oxfordbus.co.uk/espress temp/espress1.html) offer frequent daily service leaving from Gloucester Green. To get cheaper Oxford Tube tickets (sometimes as low as £1 each way!), book in advance on Megabus.com. Though Megabus has its own buses, for the route from Oxford to London they run on the Tube. There is also the Oxford Express, which last year ran a deal where £20 would buy you 12 single student trips between Oxford and London (usual price is over £45). It was on sale until October 31. They didn’t advertise it, so ask if they’re doing anything similar this year.

Another (quicker) option is to take the train to London Paddington. Most journeys take less than an hour and if you book in advance on the internet (www.nationalrail.co.uk) it is possible to buy single tickets for around £3. If you plan to travel frequently by train it could be worthwhile buying yourself a railcard. Check out www.16-25railcard.co.uk for more information. For example, a railcard will reduce the cost of an off-peak return to London from around £20 to £15 and often by a lot more on longer journeys.

To Cambridge [if you must]: Take the X5 leaving from Gloucester Green. At least hourly service most days of the week. Check out the following website for more information: (http://www.scbeastmidstravel.co.uk/X5Timetable.html).

Rest of the UK: travel by rail. Oxford’s railway station is next to the Said Business School, west Oxford. Timetables/fares: see www.nationalrail.co.uk, telephone 08457 48 49 50, or inquire at the station. Again, a railcard may be beneficial if you plan to take several train journeys around the UK.

International
This is an era of relatively inexpensive air travel in Europe. Good deals are often available online from Ryanair (www.ryanair.com) and Easyjet (www.easyjet.com).

Nearest airports: Heathrow, Gatwick, Luton and Stansted (all London); Birmingham and Southampton. Take the bus to London airports (Heathrow & Gatwick: “the Airline” has service at least hourly from Gloucester Green, timetables at www.oxfordbus.co.uk; Luton & Stansted: National Express offers less frequent service from Gloucester Green, timetables at www.nationalexpress.com/neh.cfm). Take the train to Birmingham and Southampton airports. Timetables/fares: see www.nationalrail.co.uk, telephone 08457 48 49 50, or inquire at the station.

Carbon Footprint: If you’re feeling guilty about from flying to Oxford, the field, or Europe, check out www.climatecare.org to offset your emissions for a small price. Based in Oxford, they’ll invest in clean development mechanisms in developing countries in a sort of personal Kyoto protocol.

OTHER ESSENTIALS:

Pharmacies
Boots on Cornmarket St. has everything. There is also a small pharmacy on the corner of Observatory St. and Woodstock Rd., open till 7:30 PM and Boswells on Cornmarket Street also has a pharmacy which can be quieter (although slightly smaller) than Boots.

Banking
Barclay’s, NatWest, Lloyd’s and HSBC have branches on Cornmarket; Co-operative Bank is on New Rd. just down from Westgate shopping centre; Royal Bank of Scotland is on St. Giles. It’s worthwhile to compare terms and conditions, especially for international students. Things to ask: how long for approval? Monthly fees? Chequebook included? What kind of card is offered (VISA/Maestro/other)? Minimum balance?
**Mobile Phones**
Best time to get one is September when there are lots of student deals. Start at **Car Phone Warehouse** on Cornmarket St. for basic information on major networks, but you may get better deals at individual company stores (Vodafone, O2, Orange are all near Cornmarket St.) and online at their websites. As with banks, very worthwhile to comparison shop. Consider pay-as-you-go rather than a plan if you hardly ever use the phone or only call during emergencies; but be aware – you’ll have to pay extra for the handset!

A relatively new and cheap network that has started operating in Oxford is GiffGaff. It’s a community run service that runs on Orange’s network. They offer very cheap international calls. Network coverage is not always great – but it may be worth your savings! You can only order a sim card online: http://giffgaff.com/

**Dry Cleaning**
There is a Johnson’s dry cleaners next to East-West Provisions on Woodstock Rd. Very convenient (if you live close to college) and not too unreasonably priced for Oxford.

**Post Office and Shipping**
There are convenient Royal Mail offices in the newsagent on Woodstock Road just before Little Clarendon street; in Walton St. Stationers next to the small Co-Op; and the main post office opposite Christ Church. Mail Boxes Etc. on Banbury Rd. in Summertown does mailing and shipping. You can sometimes get stamps and mail letters/postcards from the Porters’ Lodge.

**Stationers**
Try the OUSU Shop at 2 Worcester St. or Walton St. Stationers next to the small Co-Op; or Ryman on High St. For wrapping paper, post cards, cards and gifts with a difference, consider purchasing at the Natural History Museum Gift Shop (South Parks Road), any of the Oxfam shops or the Oxford Quaker Centre at 42 St. Giles.

Recycled A4 printer paper is available at WHSmith on Cornmarket; they and Paperchase on Magdalen St. also have recycled A4 notebooks. For other eco-friendly stationery supplies, including recycled pencils and pencil cases, check out www.ecotopia.co.uk and www.greenshop.co.uk. Printer paper is also available at the Porters’ Lodge - which is much easier to carry home!

**Directories, Bulletin Boards**
Get a hold of the Oxford Green Pages for info on from where to go for everything from acupuncture to yoga and vegetarian restaurants; includes discount vouchers. http://www.oxfordgreenpages.co.uk/

For co-operative ventures in Oxfordshire (including financial services and retail shops), see if you can get a hold of the Co-operative Directory or check out www.osg.coop

Another Oxford institution is The Daily Info (www.dailyinfo.co.uk) where you can find out about upcoming events, local services, accommodation, and for sale/wanted items. They also provide free wall planners. Best way to sell a bike in Oxford.

**Jobs**
For jobs, classifieds, ride sharing: www.dailyinfo.co.uk or www.craigslist.org. There are also agencies such as Office Angels in Oxford who can find you work.

**Free Stuff**
For free stuff (from cars to couches and everything in between!) sign up to the yahoo groups Oxford Freecycle (www.freecycle.org). Also stop by the myriad charity shops in town if you need common things
like plates, glasses, mugs, towels etc for a good price and a good cause (Sobell Hospice in Little Clarendon Street, Oxfam on Broad Street, Oxfam and Blue Cross in Summertown and Marie Curie on the High Street to name a few).

CEREMONIES & EVENTS:

**Matriculation** - The process by which you are formally admitted as a member of the University. In Oxford it is a more formal process requiring every new member to wear *sub fusc* and make his or her way to the Sheldonian Theatre on Broad Street. (*Sub Fusc* can be hired at the Lodge but we recommend buying your own gown if you will be in Oxford for more than a year). This is also the time when the traditional Matriculation Photograph will be taken, with all matriculating students wearing *sub fusc*. Matriculation normally takes place at the end of the first week of Michaelmas term. The college will contact you regarding the details well in advance.

**Finals** - Exams at the end of your course, usually in the examination schools on High Street. Look forward to champagne, confetti and silly string as you leave your final exam!

**Transfer viva** - To become official DPhil candidates, research students must ‘transfer’. This process involves writing a report on data already gathered and future aims of the project. After this has been submitted, the student discusses his/her research with two examiners, the ‘viva’.

**DPhil presentations** - Towards the end of the 2nd year all DPhil students give a 15-minute presentation on their work to a general academic audience. It is coordinated by Hilary Binks (Principal’s secretary).

**Graduation** - At Oxford, degree ceremonies are scheduled throughout the year. After completing your course you chose which one you want to attend to receive your degree. The ceremony is probably the last time you will dress up in *sub fusc* and a gown!

**Annual College Ball** - Exactly what it says; a great chance to dress up, party and have fun. This is usually at the end of June.

**Annual Garden Party** - Organised by the college to toast the college and its members on a relaxed sunny Saturday afternoon during the summer.

**In a Rush?**

There is a small string of shops right next to college at the corner of Observatory Street and Woodstock Road. Here you can find a chemist, a dry cleaners, a general purpose store, a hair salon, and a candy store. Fresh vegetables on the stands outside East/West Provisions is your clue that you’ve found it
GLOSSARY OF OXFORD LINGO:

Ashmolean - The main museum in Oxford, and the oldest in Britain. Founded by Elias Ashmolean in 1683.

Battels – monthly college bill

Boat Race - Annual competition between two eights rowed by students from Oxford and Cambridge held on the River Thames in London from Putney to Mortlake. Note: This is not just any boat race, it is the Boat Race. Also a drinking game popular among rowers.

Bod Card – a photographic ID card you should receive upon arrival to Oxford. It gives you access to University libraries and private college events as well as earning you discounts in some stores.

Bodleian Library - Also known as 'the Bod', it's the main University library. The ‘old’ Bodleian is located on Catte Street; the ‘new’ Bodleian can be found on Broad Street.

BOP - ‘Big Open Party’ or ‘Breach Of Peace’. Oxford term for a college party. If you attempt to use it anywhere else in the world, people will laugh at you.

Bumps – Oxford term for boat races (Torpids and Summer 8s) in which college crews attempt to ‘bump’ other crews to move up the rankings.

Cambridge – The other place.

Carfax – Centre of town in Oxford and common meeting place. At the corner of High St. and Cornmarket.

Cherwell – The ‘other’ river in Oxford. Best for punting (GTC’s punt can be hired from the Cherwell Boathouse). Pronounced “Charwell”.

Collections - Annual meeting with the Principal (and often your College adviser) to discuss how you are getting on at College. It can also refer to college exams taken by undergraduate and master’s students at the beginning of each term.

Come Up – To arrive at Oxford as a student. This is the opposite of ‘Going Down,’ when students leave Oxford at the conclusion of their degree.

Cuppers - An intercollegiate sports competition in anything from football to fencing. For rowing there are special names for the cuppers races in each term: Christ Church Regatta, Torpids and Summer Eights.

D.Phil. - Doctor philosophiae. Most Universities call this a Ph.D., but Oxford has to be different.

Exam Schools - Examination Schools or just “the Schools”. Building where University finals are held. Also used for lectures and other purposes throughout the rest of the year.

Fellow – A Tutor, or academic member of the College. Green Templeton College has Governing Body Fellows, Associate or Visiting Fellows, Emeritus Fellows, Honorary Fellows, and Research Fellows.

Freshers’ Fair - event at the beginning of Michaelmas term each year which introduces new students to the various university societies you can join.

GCR (Graduate Common Room) - graduate student body of a college
**Governing Body** - composed of the Principal, the Vice-Principal, the Domestic Bursar, the College Fellows and two GCR reps. They meet each term to make decisions about how the college is run. Green Templeton College is proud to be the college in Oxford with the largest student representation on its Governing Body.

**Hall** - Communal eating place in college. For added confusion, some colleges are called Halls. One of these, St Edmund’s, is often shortened to ‘Teddy Hall’ or, even more bafflingly, ‘Hall’.

**Head of the River** - Winning crew or college in Eights Week or Torpids. Also the name of the next pub up the river from the finishing line, at Folly Bridge.

**Hustings** – Forum for speechmaking, debating, policy formulation and question time, all in the lead up to student government elections.

**Isis** – The River Thames as it flows through Oxford. Location of all major inter-collegiate regattas and bumps races.

**Jericho** – Trendy neighbourhood to the immediate west of GTC. Find a ton of cool shops and restaurants in this area. Also the gateway to Port Meadow.

**JR (John Radcliffe)** – the main Oxford hospital.

**K.A.** – The King’s Arms, probably the pub most frequented by Oxford students, at the south end of Parks Rd

**Kebab** – Favoured late-night food of Oxford students. It is said that Oxford has the highest density of Kebab vans in all of the UK, so if you’ve got the munchies, you don’t have to go far.

**Matriculation** – The process by which you are formally admitted as a member of the University.

**Medic** – Short for ‘medical student’.

**OUP** – The Oxford University Press in Walton Street in Jericho. The world’s largest university publisher.

**OUSU** (pronounced ow-zoo) – The Oxford University Student Union, the key representative body of Oxford students, working year round to make student’s lives better. OUSU’s office is at 2 Worcester Street, where it sells cheap stationery.

**Oxbridge** – Oxford and Cambridge Universities. Note that Oxford is mentioned first. Damn right.

**The Oxford Union** – Or simply “the Union”. A debating and social society that attracts many famous names to speak. Membership is quite expensive (around £100/yr) for a student (or £200/lifetime). There are debating competitions held at the beginning of each term and the social events are infamous.

**Pimms** – Cocktail of spirits, lemonade, mint, fruit, ice, etc. Drink of choice for Matriculation Croquet, Summer Eights, punting, and general lounging in the Parks. Worth trying at least once.

**Punt** – Flat-bottomed boat for enjoyment on the river, especially the Cherwell, in summer months. Strawberries and Champagne or Pimms also recommended. You ‘punt’ [with a pole] from the sloping end at the back. In Cambridge they punt from the other end, but to avoid confusion both ends are flat in Cambridge. You can draw your own conclusions. First rule of punting: if something goes wrong, hang on to the punt – not the pole [after which you'll discover what the paddle is for]. You’ll have to find out the rest of the rules by trying it.
**RSL (Radcliffe Science Library)** – Main scientific library of the university.

**Scouts** – These are the very helpful people who empty bins, vacuum your floor and clean communal areas. No, it’s not the fairies who do it, but real people, so please try to help them as much as possible by cleaning communal areas after yourself!

**Sheldonian** - Short for the Sheldonian Theatre, where matriculation and degree ceremonies are held.

**SSL (Social Sciences Library)** – Main social sciences library of the university.

**Sub fusc** – University attire at formal occasions (e.g. matriculation), usually with an academic gown and cap. For men, *sub fusc* consists of a dark suit, white shirt and white bow tie. For women, *sub fusc* is dark trousers or skirt, dark tights, white blouse and a black ribbon-tie.

**Terms** - In Oxford there are three academic terms: Michaelmas (pronounced ‘Mickelmas’) (Oct-Dec), Hilary (Jan-Mar) and Trinity (Apr-Jun).

**Viva** - Short for 'Viva Voce'. Oral exam, especially a D.Phil. or if you are a borderline case in other courses (pass/fail or pass/distinction).

**Did You Know?**

*GTC is one of those special Oxford places where you can actually walk on the grass. On sunny days, don’t be surprised to see quite a few GTC students lounging (or studying for the keenest!) around the gardens.*